

Office of the Principal,

University College,

Mangalore 575 001

Phone No: 2424760



ಪ್ರಾಂಶುಪಾಲರ ಕಛೇರಿ, ವಿಶ್ವವಿದ್ಯಾನಿಲಯ ಕಾಲೇಜು, ಮಂಗಳೂರು 575 001 ದೂರವಾಣಿ ಸಂಖ್ಯೆ: 2424760

No:UCM/UGC/AQAR/2016-17/

Date: 21.07.2016

To,

The Coordinator National Assessment and Accreditation Council(NAAC) P O Box No. 1075 Nagarabhavi, Bangalore-560072 Karnataka

Sir,

Sub: Submission of Annual Quality Assurance Report 2015-16. *******

The Annual Quality Assurance Report for the year 2015-2016 of the College has been submitted on 21.07.2016. Kindly do the needful and oblige.

Thank you

Yours faithfully

PRINCIPAL

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

AQAR for the year (for example 2013-14) 2015 - 2016 I. Details of the Institution UNIVERSITY COLLEGE, MANGALORE 1.1 Name of the Institution **U P MALLYA ROAD** 1.2 Address Line 1 HAMPANKATTA Address Line 2 MANGALORE City/Town KARNATAKA State 575001 Pin Code ucmangalore1@gmail.com Institution e-mail address 0824 - 2424760 Contact Nos. DR. UDAYA KUMAR M.A. Name of the Head of the Institution: 0824 - 2424760 Tel. No. with STD Code:

+91 9449772996 Mobile: DR. INDIRA J Name of the IQAC Co-ordinator: +91 9448500788 Mobile: iqacucm@gmail.com IQAC e-mail address: 1.3 NAAC Track ID (For ex. MHCOGN 18879) EC/53/RAR/47 dated : 4th September 2010 1.4 NAAC Executive Committee No. & Date: EC/53/RAR/47 dated: 4th September 2010 (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate) www.universitycollegemangalore.com 1.5 Website address: https://universitycollegemangalore.com/wp-Web-link of the AQAR: content/uploads/2019/02/AQAR-Report-2014-15-1.pdf

1.6 Accreditation Details

Sl.	Cycle	Grade	CGPA	Year of	Validity
No.				Accreditation	Period
1	1 st Cycle	B++		2004	5 Years
2	2 st Cycle	А	3.13	2010	5 Years
3	3 st Cycle				
4	4 st Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 submitted to NAAC on 27.06.2011 (DD/MM/YYYY)
- ii. AQAR 2011-12 submitted to NAAC on 08.09.2012 (DD/MM/YYYY)
- iii. AQAR 2012-13 submitted to NAAC on 08.05.2013 (DD/MM/YYY)
- iv. AQAR 2013-14 submitted to NAAC on 28.06.2014 (DD/MM/YYYY)

1.9 Institutional Status	
University	State Central Deemed Private
Affiliated College	Yes No
Constituent College	Yes J No
Autonomous college of UGC	Yes No
Regulatory Agency approved Inst	itution Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on J Men Women
Urban	✓ Rural Tribal
Financial Status Grant-in-	aid \Box UGC 2(f) \checkmark UGC 12B \checkmark
Grant-in-ai	d + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme	
Arts J Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	g Health Science Management
Others (Specify)	P.G. Diploma in Yogic Science
1.11 Name of the Affiliating Univers	ity (for the Colleges) MANGALORE UNIVERSITY
1.12 Special status conferred by Cent	ral/ State Government UGC/CSIR/DST/DBT/ICMR etc
Autonomy by State/Central Govt	/ University
University with Potential for Exc	ellence UGC-CPE 🗸
	F.12-1/2010/2015(NS/PE)

|

DST Star Scheme	 UGC-CE	
UGC-Special Assistance Programme	 DST-FIST	
UGC-Innovative PG programmes	 Any other (<i>Specify</i>) HERITAGE/2015-16/KA Dated : 09.09.2015 (1.83	
		/

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	13	
2.2 No. of Administrative/Technical staff	01	
2.3 No. of students	01	
2.4 No. of Management representatives	02	
2.5 No. of Alumni	01	
2. 6 No. of any other stakeholder and	02	
community representatives		
2.7 No. of Employers/ Industrialists	01	
2.8 No. of other External Experts	01	
2.9 Total No. of members	22	
2.10 No. of IQAC meetings held	03	
2.11 No. of meetings with various stakeholders:	No. 01 Fa	aculty 02
Non Tooshing Staff Students		them
Non-Teaching Staff Students	Alumni O	thers

2.12 Has IQAC received any funding from UGC during the year?			Yes	V	No	
If yes, mention the amount	3 Lakhs					

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Ins	titution Level
(ii) Themes					

2.14 Significant Activities and contributions made by IQAC

- Encouraged departments to conduct seminars, conferences and workshops
- Ensured documentation in Departments and Office
- Encouraged students to participate in curricular and extracurricular activities at Intercollegiate and National Levels
- Aided in sensitization of students to ecological and environmental issues.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Plan of Action by IQAC chalked out in the	Outcome achieved by the end of the year
beginning of the year (2015-16) towards quality	
<u>enhancement</u>	
1. Maintenance of building by repairing and	Made an open air space for functions.
painting	Repaired class rooms in the library building.
	Retention walls of toilets are repair.
	Tiled roofs are repaired and leakage problems are
	rectified.
2. Development of Botanical garden	Development of botanical garden is in progress
3. Management of solid-waste.	Established vermi compost unit. Compost manure
	units are in progress. Systamised the garbage to
	recycle it

4. Redesigning of College Website.	College website is upgraded. Plans were made to
	redesign the website.
5. Facilities to departments	Media lab is setup. Plan to setup recording studio is
	in progress. Computer lab is upgraded with new
	computer. Departments are provided Computer with
	Internet facility.
6. To encourage staff member to take up Major and	Minor research project proposal have been
Minor research projects and to organise	submitted. Organised conference, workshops and
seminars, conferences and workshops	seminars.
7. To arrange lectures for students to enhance skill	Training programmes for personality development,
development and personality development.	spoken English and skill development were
	arranged for different streams of student. Eminent
	scholar were invited from different fields. Bridge
	course and training course were conducted for less
	computer skill students.
8. To introduce new P.G. courses subject to	M.A. in Hindi, additional section in M.Com, P.G.
infrastructure faculties, evening college.	diploma course and certificate course were
	introduced. Evening college is functioning in the
	campus under separate administration.
9. To set up research centre.	Set up of research centre is in progress.

* Attach the Academic Calendar of the year as $\mathbf{Annexure}\;\mathbf{I}$

2.15 Whether the AQAR was placed in statutory body Yes / No	
Management Syndicate Any other body	
Provide the details of the action taken	
AQAR is approved by statutory body and suggestion given by statuto body is included in the report.	

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the	Number of	Number of	Number of self-	Number of value
Programme	existing	programmes added	financing	added / Career
	Programmes	during the year	programmes	Oriented
				programmes
PhD				
PG	03	01 (M.A. in Hindi)	M.Com	Nil
UG	4			
PG Diploma		01		
Advanced Diploma				
Diploma				
Certificate				01
Others				
Total	07	02		01
Interdisciplinary				
Innovative				03

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options(ii) Pattern of programmes: for UG credit based semester scheme.

Pattern	Number of programmes
Semester	UG-4; PG-4; CBCS (Choice based Credit Scheme)
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni	J	Parents	V	Employers	V	Students	J
Mode of feedback : Online	M	lanual		o-oper	ating schools	(for l	PEI)	

*Please provide an analysis of the feedback in the Annexure II TO VIII Feedback forms are enclosed.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus is revised by the Board of studies of the University once in 3 years. Many of the faculty are members of BOS.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.A. in Hindi

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst.	Associate	Professors	Others
	Professors	Professors		
49	10	39		3

2.2 No. of permanent faculty with Ph.D.

55

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Pro	fessors	Assoc Profes		Profes	sors	Oth	ers	То	tal
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

35	

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_			

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	15	04
Presented papers	14	12	04
Resource Persons	01		05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Audio-visual aided seminars and presentations were conducted for students. Students were involved in organising seminars and presenting papers. Remedial coaching for the needy students was undertaken regularly.

2.7 Total No. of actual teaching days

during this academic year

193

Revised Guidelines of IQAC and submission of AQAR

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop
- 2.10 Average percentage of attendance of students
- 2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students	Division				
Togramme			TO	II o/		
	appeared	Distinction %	I %	II %	III %	Pass %
BA	163	13.5	35.6	17		66.25
B.Sc.	108	65.7	24	4.6		94.4
B.Com	174	32.2	28.2	12.6		73
BBM	47	14.8	19	32	17	83

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC encourages teachers to take up projects, seminars and workshops. In addition to this IQAC also encourages student to participate in seminars, competitions at University and State Levels.

2.13 Initiatives undertaken towards faculty development





Faculty / Staff Development Programmes	Number of faculty benefited
Refresher courses	02
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18			04
Technical Staff	02			01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

12 Faculty members are guiding research students. IQAC encourages staff members to promote research work. A research form and Innovative club organize programmes related to research.

3.2 Details regarding major projects

Submitted	Sanctioned	Ongoing	Completed	
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Number		
Outlay in Rs. Lakhs		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	02	09
Outlay in Rs. Lakhs	1.93	1.75	12	8.46

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	11		

3.5 Details on Impact factor of publications:

Range

Average

h-index 08

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration (Year)	Name of the funding Agency	Total grant sanctioned	Received
Major projects	02	UGC	12,00,000	12,00,000
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Students research		
projects (other than compulsory by the University)		
Any other(Specify)		
Total		

3.7 No. of books published	i) With ISBN No.	05	Chapters in Edited Books	07
	ii) Without ISBN No	o. 01		
3.8 No. of University Depa	rtments receiving fund	ds from		
	UGC-SAP	CAS	DST-FIST DBT Scheme/fun	nds
3.9 For colleges	Autonomy INSPIRE	CPE	/ DBT Star Schem Any Other (speci	

3.10 Revenue generated through consultancy

Rs. 96,000/-

10

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	01			
Sponsoring agencies	UGC	UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations	Internatio	onal -	 National	 Any other	
3.14 No. of linkages created during th	is year				

3.15 Total budget for research for current year in lakhs :

From Funding agency	 From Management of University/College	
Total		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01	01					

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

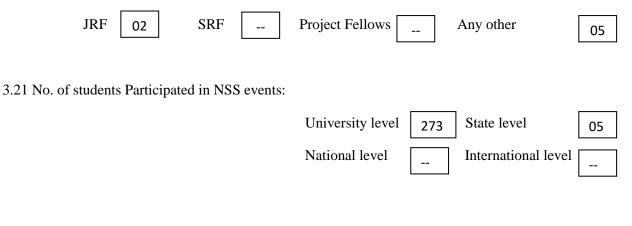
14
54

3.19 No. of Ph.D. awarded by faculty from the Institution

~ ~	
01	
01	

08

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)



3.22 No. of students participated in NCC events:

		Univ	ersity level		State level	
		Natio	onal level	03	International lev	vel
3.23 No. of Awards won in	NSS:					
		Unive	ersity level	02	State level	02
		Natio	nal level		International lev	rel
3.24 No. of Awards won ir	NCC:					
		Unive	ersity level	02	State level	
		Natio	nal level	02	International lev	rel
3.25 No. of Extension activi	ties orgai	nized				
University forum		College forum				
NCC		NSS	23	Any	other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Dakshina Kannada police personnel's have been trained in Tulu speaking
- Blood donation
- Department of Mathematics conducted a programme called PRERANA to encourage present students by interacting them with old students of the college
- Biodiversity, Social activities like distribution of fruits to patients in Government Hospitals
- Water testing facility is established.
- Books authored by students were published
- Entrepreneurship development programme is conducted.
- Smart -15 and Bridge -16 computer training programmes were conducted.

Criterion-IV

4. Infrastructure and Learning Resources

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.04 Acres			7.04 Acres
Class rooms	36			36
Laboratories	12			12
Seminar Halls	02			02
No. of important equipments purchased (\geq 1-0 lakh) during	NIL			
the current year.				
Value of the equipment				
purchased during the year (Rs. in Lakhs)				
Others				

4.1 Details of increase in infrastructure facilities:

4.2 Computerization of administration and library

Administrative work is computerised. Library is partially computerised.

4.3 Library services:

	Existing		Newl	y added	Total		
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)	
Text Books	63411	164407 6	735		64146	1762825	
Reference Books	10639	364175 2	1338	432451	11977	4074283	
e-journals	6000+	5000	6000+	5750			
e-Books & N-List/ INFLIBNET (membership)	9700						
Journals & Magazine	12 18	186210 31275	02	12930	14 18	199140 31275	
Digital Database	N-List/ INFLIBNET (membership)		*		*		
CD & Video	62	2745	02	300	64	3045	
Others (specify) (Question Paper)	25		2		27		

* N-LIST/INFLIBNET membership

4.4 Technology up gradation (overall)

	Total Computer	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments (UGC & PG)	Others
Existing	87	21	85			14	31	17
Added								
Total	87	21	85			14	31	17

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Departments have computers with internet facility. Library, Career Guidance Cell & Remedial Coaching Cell have computers with internet facility for the use of students. LCD's are installed in some of the Classrooms. To enable ICT based teaching. Post graduate students separate internet lab is provided.

Revised Guidelines of IQAC and submission of 8,25,084

i) ICT

ii) Campus Infrastructure and facilitie	s	15,99,688
iii) Equipments	[2,89,373
iv) Others		
Total	: [27,14,145

Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC monitors all the support services offered to student associations to encourage co and extracurricular activities. Class counsellors are entrusted with academic and personal counselling. Gender sensitization programmes are organized by women's forum. Academically weak students are supported through remedial classes. Information on placement and job opportunities is provided to students by Career Guidance Cell.

5.2 Efforts made by the institution for tracking the progression

There are 23 associations with the staff members working as assistant directors. Personal and academic counselling of students is done by teaches on regular basis as academic advisors. Various committees are formed to monitor the attendance of the students, discipline for conducting examinations, placement and remedial coaching and also extension activities through NCC and NSS. College Innovative club provides training for the students in different area like, e-banking, web design, e-commerce, computer skills etc lacking those skills.

^{5.3 (}a) Total Number of students

	UG	PG	Ph.D.	Others
	1467	240		
(b) No. of stu	dents outside t	262		

(c) No. of international students

Men	No	%	Women	No	%
	560	33		1147	07

Last Year					This Year						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
475	190	46	949	06	1666	411	195	62	1038	01	1707

Demand ratio: 1:2

Dropout % : 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Study materials are provided for competitive examinations. In addition to this staff members support needy students to prepare for competitive examinations. 60% No. of students beneficiaries 5.5 No. of students qualified in these examinations SET/SLET NET GATE CAT --IAS/IPS etc State PSC UPSC Others -------

5.6 Details of student counselling and career guidance

Rev	Counselling services available to the students are academic, personal, career, psycho-social etc.					
	Members of the teaching faculty serve as such counsellors. A report is submitted to the convenor					
	at the end of the term. The College has a well established Career Guidance Cell with adequate					
	books and internet facility. This year 4 programmes (workshops/training) were conducted.					

No. of students benefited



5.7 Details of campus placement

	On campus	Off Campus	
Number of Organizations Visited	Number of Students Attended	Number of Students Placed	Number of Students Placed
01	35	15	10

5.8 Details of gender sensitization programmes

A compulsory paper on gender equity is offered to all students as a part of the curriculum. Workshop on 'Human Rights' was organised. Women's forum of the college organises programmes to create awareness on gender equity.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

University level	12	National level		International level					
No. of students participated in cultural events									
University level (intercollegiate)	30	National level		International level					

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	National level	International level	
Cultural: State/ University level 10	National level	International level	

5.10 Scholarships and Financial Support

	Number of students	Amount (in Rs.)
Financial support from institution		
Financial support from government	779	22,04,687
Financial support from other sources	15	64,000
Number of students who received International/		
National recognitions		

5.11 Student organised / initiatives

Fairs	: State/ University level		National level		International level	
Exhibition	n: State/ University level		National level		International level	
5.12 No	. of social initiatives unde	rtaken by	the students			
5.13 Majo	or grievances of students (i	f any) red	ressed	:	No major grieva	nces.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : To be the centre for knowledge for all sections of the society.

Vision Statement : Perform your duty without fail.

Mission : Activating the dormant spirit deep down in an individual thereby enabling one to lead meaningful and purposeful life

6.2 Does the Institution has a management Information System

Yes, the institution has partial Management information System.

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
 - 6.3.1 Curriculum Development

Syllabus is revised by the University for UG courses.

The members of faculty are involved as members of BOS in curriculum development.

6.3.2 Teaching and Learning

Remedial classes are conducted for the weak students providing study/reference materials and question Banks.

6.3.3 Examination and Evaluation

Two internal Examinations are conducted at the College Level. In addition to this majority of the faculty are members of BOE who is involved in setting Question paper for University examinations and also in evaluation.

6.3.4 Research and Development

A Research Forum is formed in the college. Special Lectures are arranged frequently. 14 staff members are guiding 54 research students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

New Books are purchased every year. Internet facility is extended to students. Computerisation is in the completion stage.

6.3.6 Human Resource Management

Administrative staff attended the Computer training programme organised by college Development Council.

6.3.7 Faculty and Staff recruitment

35 Guest faculty are appointed and few non teaching staff are appointed on ad-hoc basis

6.3.8 Industry Interaction / Collaboration

P.G. students (M.Sc. Chemistry) attended training programme conducted by Mangalore chemicals and Fertilizers in quality control department. UG students visit industries. Life Science Faculty members are appointed as Coordinators by Karnataka Biodiversity board to document biodiversity and prepare the Peoples Biodiversity Register (PBR) Project for D. K. District.

Course	Application received for 2015-16	Admitted for 2015-16
I B.Com	381	201
I B.A.	161	153
I B.Sc.	171	112
I BBM	46	40

6.3.9 Admission of Students

6.4 Welfare schemes for

Teaching	Medical reimbursement, Travel Grant, OOD facility
Non-Teaching	Medical reimbursement, Travel Grant, OOD facility
Students	Financial aid

6.5 Total corpus fund generated

Rs. 1,28,000.00

6.6 Whether annual financial audit has been done

\checkmark	No	
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Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Exte	ernal	Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic					
Administrative					

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes 🗸 No
For PG Programmes	Yes 📝 No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Coding, Decoding, Computerised tabulation, Declaration of Results within a month after valuation

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University extends autonomy in academic matters.

6.11 Activities and support from the Alumni Association

Alumni Association is a strong supportive factor in the overall development of the College. The Association aids poor students by extending financial support in the form of fees and scholarships.

6.12 Activities and support from the Parent - Teacher Association

Parent-Teacher Association has been a constant support system for the college. The association in the Annual General Body meeting gives constructive feedback for the overall improvement of the college. In addition to this the Association lends a helping hand in repair and maintenance of the college whenever necessary , has instituted scholarships and prizes to meritorious students. The annual farewell programme for outgoing students is also sponsored by PTA.

6.13 Development programmes for support staff

Computer Training and Orientation Programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

Planting trees and proper disposal of waste efforts are also on to develop a botanical garden. Incinerators are installed in Ladies rest rooms for proper hygene.

Criterion – VII

7. Innovations and Best Practices

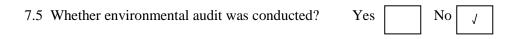
- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - At the beginning of the year the departments prepares a plan of its academic activities and associations plan its extracurricular activities.
 - In the office administrative work is computerised.
 - Students are guided to participate actively in curricular, co-curricular and extracurricular activities.
 - Training programmes for student on communicative skills, group discussion and personality development and computer skills are conducted.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
 - Construction of building to house PG departments, ladies rest room and canteen is completed.
 - UGC sponsored International conference, national seminars, conferences and workshops were conducted.
 - Minor projects are ongoing.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Active support of PTA and Alumni Association.
- Different committees are set up to monitor internal assessment examination, remedial coaching , discipline in the college and to utilize UGC grants.

7.4 Contribution to environmental awareness / protection

The NSS, the Environmental club and Life Science departments contribute to awareness of environmental protection. Students are encouraged to visit botanical gardens and to study the nature of different plants through biodiversity plan.



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis Strength : • Location in urban area • Intake of less privileged • Intake of students according to roaster system • Competent and qualified staff • Members of Staff as Ph.D. Guides • Scholarships and Free-ships • Pro-active management Active PTA and Alumni Association Weakness: • Inadequate infrastructure Weak language skills of students • **Opportunity:** • Scope for expansion Industry-Institution Interaction • Scope for new academic programmes Threats : Increasing number of educational institutions in the area • Inadequate space for sports activities Intake of students without screening or entrance test

8. Plans of institution for next year

- 1. To start new P.G. courses
- 2. To establish computer centre & language lab

- 3. To encourage staff members to take up research projects, participate in conference, seminars and workshops
- 4. To encourage faculty to organize conference/seminars/workshops
- 5. To organise training programmes and bridge courses in interdisciplinary subjects
- 6. To complete the Heritage work as planned
- 7. To renovate science laboratories
- 8. To make campus eco-friendly
- 9. Enhance drainage facilities for proper hygiene
- 10. To strengthen carrier guidance and employment cell.
- 11. Extension activity based on

a)Training programme

b) Health & Hygiene

12. Green initiative

- a) Energy conservation
- b) Resource conservation
- c) Green audit
- 13. Counselling
- 14. Civic awareness

Name	 Nam

ame _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure I

Academic calendar of the year 2015-16

ಜೂನ್ 2015						ವಿವರ	ಒಟ್ಟು ಕೆಲಸದ ದಿನಗ
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Revised Guidelines of IQAC and submission of AQAR

ಕಾಲೇಜಿನ ಶೈಕ್ಷಣಿಕ ವರ್ಷ

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1. ಸಂಕ್ಷೇಪಾಕ್ಷರ

ಸಾ. ರ. = ಸಾರ್ವತ್ರಿಕ ರಜಾದಿನ

2. 2016ರ ರಜಾದಿನಗಳು ಮಂಗಳೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದಿಂದ ಘೋಷಿತವಾದ ನಂತರ ಅಧಿಕೃತವೆಂದು ಪರಿಗಣಿಸಲಾಗುವುದು.

- 3. ಆಂತರಿಕ ಮೌಲ್ಯಮಾಪನ ಪರೀಕ್ಷೆಗಳ ವೇಳಾಪಟ್ಟಿಯ ಬಗ್ಗೆ ಪ್ರತ್ಯೇಕ ಸೂಚನೆಗಳ ಮೂಲಕ ತಿಳಿಸಲಾಗುವುದು.
- 4. ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಪರೀಕ್ಷೆಗಳು, ಸೆಮಿಸ್ಟರ್ ಆರಂಭ ಮತ್ತು ಅಂತ್ಯದ ದಿನಾಂಕಗಳು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಅಧಿಸೂಚನೆಗೆ ಒಳಪಟ್ಟಿವೆ.

8

Annexure II

ANALYSIS OF THE FEEDBACK

UNIVERSITY COLLEGE, MANGALORE

<u>2015-16</u>

STUDENT FEEDBACK ON TEACHERS

:

:

Class

Date

Name of the Teacher

Department

:

:

SI. No.	Particulars	Very good ಅತ್ಯುತ್ತಮ	Good ಉತ್ತಮ	Satisfactory ತೃಪ್ತಿಕರ	Unsatisfactory ಅತೃಪ್ತಿಕರ
1	Knowledge base of the subject				
	ವಿಷಯ ಜ್ಞಾನ				
2	Communication Skill				
	ಸಂವಹನ ಕೌಶಲ್ಯ				
3	Commitment				
	ಕರ್ತವ್ಯದ ಬಗ್ಗೆ ಶ್ರದ್ಧೆ				
4	Punctuality				
	ಸಮಯ ಪಾಲನೆ				
5	Ability to motivate				
	ಪ್ರೇರೈಪಣಾ ಸಾಮರ್ಥ್ಯ				

Evaluation of teachers by students is done in the College annually through a structured Questionnaire. A Committee of teachers representing different faculty was assigned the responsibility of eliciting feedback from students and analysing the same care was taken to ensure that information obtained was as objective as possible. A detailed analysis of the same has been submitted to the Principal. Accordingly the Principal had discussion with individual staff members with suggestions for improvement.

Annexure III

UNIVERSITY COLLEGE, MANGALORE

QUESTIONNAIRE FOR FEEDBACK ON CURRICULAR ASPECTS FROM EMPLOYERS

P.S : You can tick more than one answer wherever necessary.

1. How many of our students are employed in your firm?

2. What is the nature of their employment?

a) Temporary

b) Permanent

3. How do you rate their work performance?

a)	Excellent	

b) Good

c) Satisfactory	1	Caliefashana	

d) Unsatisfactory

4. Has the degree course helped them in their workplace?

a)	Yes
	and the second second
b)	No

5. Do they shoulder the given responsibilities successfully?

a)	Yes
-,	

b)

6. What is your opinion about their communication skills?

a)	Excell	ent

b) Good

No

- c) Satisfactory
- d) Unsatisfactory

7.	Have they been given promotion to handle higher responsibilities?
a)	Yes
b)	No
	Vieneration reversion realizes and the energy of 2.54
8.	Whether they were given opportunity to enhance their skills through training programmes?
a)	Yes
b)	No
	Vienegrief (energy)
9.	How do you rate your remuneration to your employees?
a)	Excellent
b)	Good
c)	Satisfactory
d)	Unsatisfactory
	() Satisfatory

10. Give your suggestions to improve the skills of our students which would in turn enhance their employability.

11. Any other suggestions ?

Name and Address

Annexure IV

UNIVERSITY COLLEGE, MANGALOE

QUESTIONNAIRE FOR FEEDBACK ON CURRICULAR ASPECTS FROM ALUMNI

- P.S : You can tick more than one answer wherever necessary.
 - 1. Which course have you completed from our College ? Mention the year of completing the course.
 - a. B.A.
 - b. B.Sc.
 - c. B.Com
 - d. BHRD
 - e. YEAR

2. Was the degree course helpful in getting employment/higher studies ?

- a. Yes
- b. No.
- 3. What is your opinion about the academic environment (teaching, teacherstudent interaction etc.) in the College ?
 - a. Excellent
 - b. Good
 - c. Satisfactory
 - d. Unsatisfactory

4. After completing your degree have you visited the College ? If yes, on

what occasion ?	
a. Yes	
b. No	
c. Occasion	

5. What was the reason for choosing this College for your study?
a. Centrally located
b. Moderate fee structure
c. Experienced teachers
d. Good Infrastructure and other facilities
e. Transparency in administration
6. Apart from academics, what were your other interests?
a. Co-curricular activities
(Dramatics/Debate/Fine Arts)
b. Extra-Curricular activities
(Sport / Games)
c. Leadership in Students Union
7. During the course of study, did the institution help in inculcating values
useful for your future life?
a. Yes
b. No
8. Do you feel that an Alumni association is necessary in the College ?
a. Yes
b. No
9. Are you a member of the alumni association in the College? If yes,
mention the year.
a. Yes
b. No
10. Give your suggestions for improving the curricular aspects of the
College
Name and Address

Evaluation of the Institution by the Alumni Association

The Alumni Association is in constant touch with the College and has given valuable suggestions and feedback about the College, at Executive Committee and Annual General Body meetings. The suggestions have been taken positively for further improvement.

Annexure V

UNIVERSITY COLLEGE, MANGALORE

QUESTIONNAIRE FOR FEEDBACK ON CURRICULAR ASPECTS FROM COMMUNITY

	b) No
P.S	: You can tick more than one answer wherever necessary.
1.	Since when do you know this institution?
2.	Are you aware of the courses offered by this College?
a)	Yes
b)	No No Not is your overall assessment of the Color
3.	What is your opinion about the academic atmosphere in the College?
	a) Excellent
	b) Good
	c) Satisfactory
	d) Unsatisfactory
4.	Did any of your children / relatives study in this College?
	a) Yes
	b) No
5.	How did they rate the institution?
	a) Excellent
	b) Good
	c) Satisfactory
	d) Unsatisfactory
6.	Have you visited the College? If yes, on what occasion?
	a) Yes
	b) No
	c) When

7.	Do you	feel	that	the	institution	should	offer	new	courses?
----	--------	------	------	-----	-------------	--------	-------	-----	----------

a) Yes _____ b) No _____

8. What should be the nature of the new courses?

- a) Formal Degree Courses
- b) Short term / Certificate courses

9. What is your overall assessment of the College?

a) Excellent
b) Good
c) Satisfactory
d) Unsatisfactory

10. What are your suggestions for improving the College?

Name and Address

Annexure VI

UNIVERSITY COLLEGE, MANGALORE FEED BACK FROM STUDENTS ON CURRICULAR ASPECTS

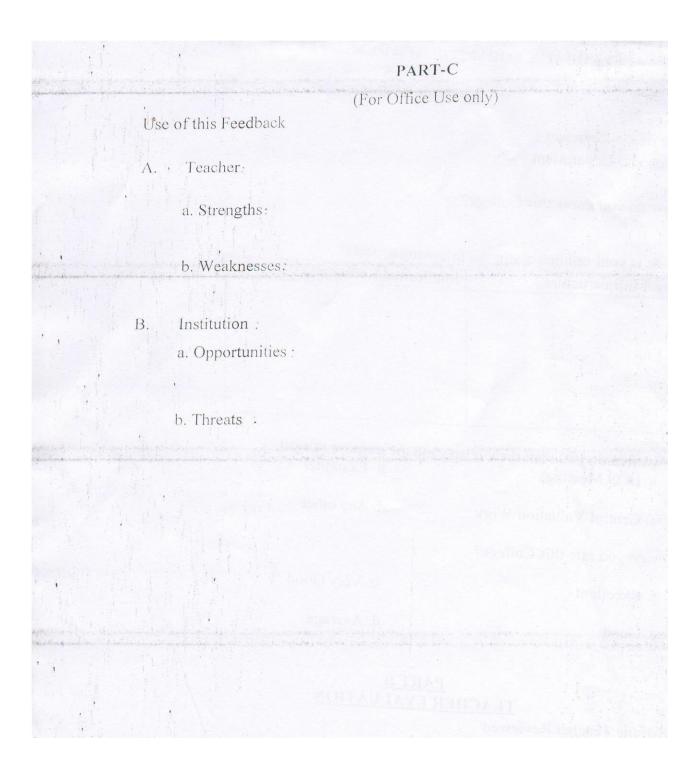
	Very Good	Good	Satisfactory	Unsatisfactory
. Depth of the course content including	· · ·			
project work if any ಪಠ್ಯ ಕ್ರಮದ ಗುಣಮಟ್ಟ (ಪ್ರಾಜೆಕ್ಟ್ ಕಾರ್ಯ ಸೇರಿದ0ತೆ)				
. Extent of coverage of course ಕೋರ್ಸ್ ಸಮಗ್ರವಾಗಿದೆಯೇ				
. Applicability/relevance to real life situations ನಿಮ್ಮ ಕಲಿಕೆ ಬದುಕಿನ ಸ೦ದರ್ಭದಲ್ಲಿ ಉಪಯೋಗಕ್ಕೆ	- 2 (m) 2 (m) - 12 (m) (m)	n strategen start		
ಬರುವುದೇ? . Learning value (in terms of knowledge, concepts, manual skills, analytical abilities and broadening perspectives) ಕಲಿಕೆಯ ಮೌಲ್ಯ (ಜ್ಞಾನ, ಪರಿಕಲ್ಪನೆ, ಕೌಶಲ, ವಿಶ್ಲೇಷಣಾ				
ಸಾಮರ್ಥ್ಯ, ಅರಿವನ್ನು ವಿಸ್ತರಿಸುವುದು ಇತ್ಯಾದಿ)	and the second sec	, sanda aya dal	and a serie for series of	and the second second
. Clarity and relevance of textual reading material. ಪಠ್ಯ ಸಾಮಾಗ್ರಿಯ ಸ್ಪಷ್ಟತೆ ಮತ್ತು ಪ್ರಸ್ತುತತೆ				
. Relevance of additional course material (Library) ಪಠ್ಯ ಸಾಮಾಗ್ರಿಗೆ ಪೂರಕವಾಗಿ ನೀಡುವ ಪುಸ್ತಕಗಳು				
ಮತ್ತು ಅವುಗಳ ಉಪಯುಕ್ತತೆ	and the second second second	a the second		
7. Extent of effort required by students ವಿದ್ಯಾರ್ಥಿಗಳು ಕಲಿಕೆಯಲ್ಲಿ ಎಷ್ಟರ ಮಟ್ಟೆಗೆ ತೊಡಗಿಕೊಳ್ಳಲು ಅವಕಾಶವಿದೆ	Χ			
3. Overall rating ಒಟ್ಟಾರೆಯಾಗಿ ನೀವು ಕಲಿಯುವ ಪಠ್ಯಕ್ರಮಕ್ಕೆ ಯಾವ ಮೌಲ್ಯ	Sector en la com	 A state for spine to 		1999 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 -

Annexure VII

University College, Hampankatta, Mangalore 575001 FEEDBACK FORM FOR ACADEMIC PEER REVIEW PART A Institution Review

Name of the Reviewe	r	:		for the set	
College and Departme		:			
1. How do you know t	his College?				
			a ata 9		
2. What is your opinio Physical Infrastructure		Intellectual I	Resources		
Filysical inflastitucture		Interfeotuari			
				internation de	
		1.1.	maga of wir		
How often do you via a. BOS Meetings	sit the Colleg	ge and the pu b.	Examiner	SIL .	
		1	Annathan		
c. Central Valuati	on Work	d	Any other		
. How do you rate this	College?				and the
a. Excellent		b.	Very Good	and a second second Second second second Second second	
			A.u.a.r.a.c.a.		
c. Good		d.	Average.		
	TEACHE	<u>PART B</u> R EVALUA	TION		
		and show the second sec			
ame of the Teacher Re					
ame of the Teacher Re- epartment					
	viewed : :				
epartment How long you know th	viewed : : ne teacher?		following		
epartment	viewed : : ne teacher?		following Good	Average	
epartment How long you know th How do you rate the te	viewed : : ne teacher? acher with re	espect to the	following Good	Average	
epartment How long you know th How do you rate the te owledge base	viewed : : ne teacher? acher with re	espect to the	following Good	Average	
epartment How long you know th How do you rate the te	viewed : : ne teacher? acher with re	espect to the	following Good	Average	

Revised Guidelines of IQAC and submission of AQAR



Annexure VIII

	ಕಾಲೇಜಿನ ಬಗ್ಗೆ ಮೋಷಕರ ಅಭಿಪ್ರಾಂ	ಯ ಸಂಗ್ರಹಕ್ಕಾಗಿ ಪ್ರಶ್ನಾವಳಿ
QUE	CSTIONAIRE FOR FEEDBACK FROM PA	ARENTS ON CURRICULAR ASPECTS
	2.14 0.1	
	ಹೆಸರು /Name :	
	ವಿಳಾಸ / Address :	
	ವಿದ್ಯಾರ್ಥಿಯ ಹೆಸರು / Student's Name :	
	ತರಗತಿ / Class :	
1.	ನಿಮ್ಮ ಮಗ/ಮಗಳು ಪದವಿ ಶಿಕ್ಷಣಕ್ಕೆ ಈ ಕಾಲೇಜನ್ನು ಆರಿ	ಸಿಕೊಂಡ ಕಾರಣ
	🦳 ಉತ್ತಮ ಬೋಧನಾ ಕ್ರಮ 🥅 ನಗರದ ಕೇಂದ್ರ ಭಾಗದಲ್ಲಿ ಇರುವುದರಿಂದ	🦳 ಮನೆಯ ಸಮೀಪ ಇರುವುದು 🦳 ವಿಶೇಷ ಕಾರಣವಿಲ್ಲ
	Reason for choosing this college for your son	/daughter' s degree course
	Good Teaching	Proximity to house
	Centrally located	No specific reason
2	ಈ ಕಾಲೇಜಿನಲ್ಲಿ ಬೋಧನಾ ಶುಲ್ಕ ಇತರ ಕಾಲೇಜುಗಳಿಗಿಂ	ਭ
	🔄 ತುಂಬಾ ಕಡಿಮೆಯಾಗಿದೆ	📃 ಜಾಸ್ತಿಯಾಗಿದೆ
	📃 ಇತರ ಕಾಲೇಜುಗಳಷ್ಟೇ ಇದೆ	ಗೊತ್ತಿಲ್ಲ
	Fee structure of this college compared to othe	er college is
	Very low High	Same Do not know
3.	ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ಅಗತ್ಯವಿರುವ ಸ್ಕಾಲರ್ಶಿಪ್, ಪರೀಕ್ಷಾ ಶುಲ ದೊರೆಯುತ್ತಿರುವ ಬಗ್ಗೆ ನಿಮ್ಮ ಅಭಿಪ್ರಾಯ	್ಕ ಮುಂತಾದವುಗಳ ಮಾಹಿತಿ ಕಾಲೇಜು ಸಿಬ್ಬಂದಿಗಳಿಂದ
	ಬಹಳ ಉತ್ತಮವಾಗಿದೆ	ಉತ್ತಮವಾಗಿದೆ
	ಸಾಧಾರಣವಾಗಿದೆ	ಂತ್ತಮವಾಗಿಲ್ಲ
	The information supplied by office staff rega	rding fees, scholarships etc is Satifactory Not satisfactory
1	ಈ ಕಾಲೇಜಿನಲ್ಲಿ ಉಪನ್ಯಾಸಕರ ಬೋಧನಾ ಕ್ರಮ	
4.	್ ಬಹಳ ಉತ್ತಮವಾಗಿದೆ	🔲 ಉತಮವಾಗಿದೆ
	ಸಾಧಾರಣವಾಗಿದೆ	ಉತ್ತಮವಾಗಿಲ್ಲ
	Method of teaching in this college is	
	Excellent Good	Satisfactory Not satisfactory
5	ನಿಮ್ಮ ಮಗ/ಮಗಳ ಅಭಿವೃದ್ಧಿಯ_ಬಗ್ಗೆ ತಿಳಿಯಲು ವರ್ಷ	ದಲಿ ಎಷು ಬಾರಿ ಕಾಲೇಜಿಗೆ ಬೇಟಿ ನೀಡುತೀರಿ
	 	್ಷ ವೈತಿ ತಿಂಗಳು 🌐 ಭೇಟೆ ನೀಡಿಲ್ಲ
	How often do you visit the college to monito	r the progress of yur son/daughter
	Once Twice	Monthly Not visited
6	ನಿಮ್ಮ ಮಗ/ಮಗಳು ಅಭಿವೃದ್ಧಿಯ ಬಗ್ಗೆ ವಿಚಾರಿಸಲು ಕಾಂ	ಲೇಜಿಗೆ ಬಂದಾಗ ಉಪನಾಸಕರು
0.	ನಮ್ಮ ಮಗಿಸಬಗಳು ಅಭಿವೃದ್ಧಿಯ ಜಗ್ಗೆ ಪದಾರಿಸಲು ರಾಗ ಅತ್ಯುತ್ತಮವಾಗಿ ಸ್ಪಂದಿಸುತ್ತಾರೆ	ಉತ್ತಮವಾಗಿ ಸ್ಪಂದಿಸುತ್ತಾರೆ
		ಸ್ಪಂದಿಸುವುದಿಲ್ಲ
		~
	The response of the staff on your visit to coll son/daughter is	ege to college to monitor the progress of your

7.	ನಿಮ್ಮ ಮಗ/ಮಗಳು ತೊಂದರೆಗೆ ಒಳಪಟ್ಟಾಗ ಉಪನ್ಯಾಸಕರು ಸಹಾಯ ಮಾಡುತ್ತಾರೆ
	In case of problems/grievances do the staff support your son/daughter Yes Some time No Don't know
8.	ಈ ಕಾಲೇಜಿಗೆ ಸೇರಿದ ನಂತರ ನಿಮ್ಮ ಮಗ/ಮಗಳ ಜ್ಞಾನದ ಮಟ್ಟ ತುಂಬಾ ಏರಿಕೆಯಾಗಿದೆ ಖರಿಕೆಯಾಗಿದೆ ಹಿಂದಿನಂತೆಯೇ ಇದೆ ಗೊತ್ತಿಲ್ಲ
	Knowledge of your son/daughter after joining this college Effectively improved Improved Not improved Do not know
9.	ಕಾಲೇಜಿನಲ್ಲಿ ನಡೆಯುವ ಚಟುವಟಿಕೆಗಳ ಬಗ್ಗೆ ಮಗ/ಮಗಳ
	Does your son/daughter provide information about college activities? Yes No Sometimes Not interested
10.	ಆಂತರಿಕ ಮೌಲ್ಯಮಾಪನ ಪರೀಕ್ಷೆಯ ಅಂಕ ಹಾಗೂ ಹಾಜರಾತಿ ಕೊರತೆಗಳ ವಿಚಾರಗಳನ್ನು ನಿಮ್ಮ ಮಗ/ಮಗಳು ತಿಳಿಸುತ್ತಾರಾ? ಕೆಲವು ಬಾರಿ ತಿಳಿಸುತ್ತಾರೆತಿಳಿಸುತ್ತಾರೆ ತಿಳಿಸುವುದಿಲ್ಲತಿಳಿಸಬೇಕಾದ ಅಗತ್ಯವಿಲ್ಲ
	Are you informed about Internal Assessment Marks and attendance by you son/daughter? Yes Sometimes NO Don't know
11.	ಕಾಲೇಜಿನಲ್ಲಿ ವಿದ್ಯಾರ್ಥಿಗಳ ಶಿಸ್ತಿನ ಬಗ್ಗೆ ನಿಮ್ಮ ಅಭಿಪ್ರಾಯ ಅತಿ ಉತ್ತಮವಾಗಿದೆಉತ್ತಮವಾಗಿದೆ ಸಾಧಾರಣವಾಗಿದೆಉತ್ತಮವಾಗಿಲ್ಲ
	Your opinion about discipline in the college Excellent Very good Satifactory Not satisfactory
12.	ಕಾಲೇಜಿನಲ್ಲಿರುವ ಗ್ರಂಥಾಲಯವು ಅತಿ ಉತ್ತಮವಾಗಿದೆ ಉತ್ತಮವಾಗಿದೆ ಸಾಧಾರಣವಾಗಿದೆ ಉತ್ತಮವಾಗಿಲ್ಲ
	Your opinion about the college library is Excellent Good Satisfactory Not satisfactory
	ಇತರ ಅಭಿಪ್ರಾಯಗಳು
	Suggestions/complaints if any
	t

Evaluation of the Institution by the Parent Teacher Association

At the Annual General Body meeting feedback is elicited from Parents about the College. Majority of the Parents are satisfied with the facilities in the College, the faculty and activities of the College. Positive suggestions on further improvement is also suggested by Parents.
