



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		UNIVERSITY COLLEGE MANGALORE
• Name of the Head of the institution		DR. ANASUYA RAI
• Designation		PRINCIPAL
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		08242424760
• Mobile no		9448128504
• Registered e-mail		ucmangalore1@gmail.com
• Alternate e-mail		iqacucm@gmail.com
• Address		U.P. MALLY ROAD HAMPANAKATTA
• City/Town		MANGALORE
• State/UT		KARNATAKA
• Pin Code		575001
2.Institutional status		
• Affiliated /Constituent		Constituent
• Type of Institution		Co-education
• Location		Urban
• Financial Status		Grants-in aid

• Name of the Affiliating University	MANGALORE UNIVERSITY				
• Name of the IQAC Coordinator	DR.SIDDARAJU M N				
• Phone No.	08242424760				
• Alternate phone No.	08242424760				
• Mobile	9008761986				
• IQAC e-mail address	iqacucm@gmail.com				
• Alternate Email address	studentsucm@gamil.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://universitycollegemangalore.com/wp-content/uploads/2022/08/AQAR-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://universitycollegemangalore.com/wp-content/uploads/2022/06/Academic-Calendar-2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.00	2004	04/11/2004	03/11/2009
Cycle 2	A	3.13	2010	04/10/2010	03/10/2015
Cycle 3	A	3.21	2016	05/11/2016	04/11/2021
Cycle 4	A	3.03	2023	02/02/2023	01/02/2028
6.Date of Establishment of IQAC			01/01/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UNIVERSITY COLLEGE	CPE	UGC	2019 (FIVE YEARS)	1768170
UNIVERSITY	RUSA	CENTRAL GOVERNMENT OF INDIA	2020	4487593

8. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File		
9. No. of IQAC meetings held during the year	2		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> If yes, mention the amount 			

11. Significant contributions made by IQAC during the current year (maximum five bullets)
<ul style="list-style-type: none"> Encouraged departments and teachers participate in seminars, webinars, workshops, orientation courses, short-term courses, research activities etc. Encouraged students to participate in curricular and extracurricular activities, health awareness, Swach Bharath and any other social and community service. Took measures in Sensitizing students to ecological and environmental issues. Organized webinar/seminar on "IPR and Technology Transfer in Academic and Startup" in association with Microbiology Department. Sensitized the teachers, students and associations to take part in Institutional Social Responsibility initiative during Covid-19 Pandemic by serving the society like organizing vaccination camps,

hospital duty, covid-19 warrior, distributing food grains etc.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. IQAC emphasised head of the institution to allot budget for different associations and clubs for the quality enhancement activities	Associations and clubs have conducted and extracurricular activities, health awareness, Swach Bharath and any other social and community services.
2. Enrolment of PG students for the student faculty program which helps them to develop skills specially teaching skills	Students developed confidence and skills specially teaching skills
3. Organizes industrial tour from various departments to the companies and industries	It provided a practical real-world perspective on different functions in organizations
4. Organizes special lectures by expertise	It enhanced the quality of faculty as well in students.
5. Upgrading the infrastructure through classrooms have been constructed through RUSA Grant	It is to ensure the quality educational environment.
6. Inviting Industrialists and Professionals For Career orientation, training and Entrepreneurship Awareness programmes / Camps	Orientation and training programs enhanced the life skills in students.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC COMMITTEE	26/07/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	09/02/2023

15. Multidisciplinary / interdisciplinary

The spirit of the NEP to make our students global citizens with native ethnic inscape is well received by the institution. The Multidisciplinary and interdisciplinary curriculum encompassed in the NEP is a blessing in disguise for an Institution like ours, as we have subjects offered through 26 different Departments. A series of discussions among the faculty members were initiated on the key principles of NEP in general and on diversity in curriculum and pedagogy with technological innovations in teaching and learning in particular. The faculty came to a conclusion on offering the maximum possible combinations of subjects in Discipline Specific Courses and 22 Open Elective Courses. This enables the opportunity to a student to get into maximum possible multidisciplinary and interdisciplinary studies

16. Academic bank of credits (ABC):

The Institution being a constituent college of Mangalore University is in a privileged status when new schemes are introduced. When NEP was to be introduced, the University provided training programmes on the new scheme and its credit system and two of our faculty took part in the training programme and subsequently trained the rest of the staff in the college. The office staff too was trained regarding the same. Academic bank of credits (ABC) enables the student to drop out in any year and then exchange the credits earned so far with a certificate/diploma if they are eligible. They can redeem the credits and rejoin the same or any other institute in the future and continue their education. The centralized depository of credits is done through UUCMS portal and the students' credits are stored in the repository. A committee will be formed to maintain the ABC at the college level.

17. Skill development:

The NEP curriculum designed by the University accommodates Skill Enhancement courses such as digital fluency, yoga, Database Management System, cyber crimes, sheet modeling, Environmental

Studies and Sports etc to promote skills pertaining to a particular field of study. Since the Institution is already well equipped to some of the skill enhancement courses like Yoga, Data Base Management System, Environmental Studies and Sports, the focus was on developing other courses to give the best to our students. The

discussions were held among the faculty and proposals were forwarded to the University to do the needful.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Indian Knowledge system (IKS) encompasses a wide range of ancient wisdom, including traditional medicine, astrology, yoga, meditation, and more. These systems have been passed down through generations and have played a significant role in shaping India's history and culture. Many of the disciplines have included topics related to Indian Knowledge system in their curriculum. In NEP envisaged curriculum there is a wide scope for promotion of local languages in addition to Hindi and Sanskrit. Indian Ethos and cultural values are widely found in the curriculum.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
All the programmes offered by the Institution are Outcome-Based Education (OBE), which is designed keeping in mind the regional and global requirements. The college has implemented outcome based education designed by the Mangalore University with clearly stated Programme Outcomes, Programme Specific Outcomes and Course outcomes. All courses are designed with outcome centered on cognitive abilities namely memory, Understanding, Applying, Analyzing, Evaluating and Innovation.
20.Distance education/online education:
Due to Covid -19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. Opening up of the economy including that of educational institutions has paved the way of adopting hybrid mode of education called as 'PHYGITAL' combining online and offline resources. This can be considered as the new normal, which is envisaged in New Education Policy. Online classes are held when the students are unable to travel to college due to unforeseen events such as Heavy rain or Bus strike etc. Faculty is encouraged to offer MOOC courses which promote the blended learning system.

Extended Profile

1.Programme

1.1 579

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **1932**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **460**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **667**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **113**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **113**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	579
Number of courses offered by the institution across all programs during the year	

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2.Student

2.1	1932
Number of students during the year	

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Institutional Data in Prescribed Format	View File

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Data Template	View File

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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	113
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	113
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	47
Total number of Classrooms and Seminar halls	
4.2	67.47
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	75
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The curricular planning is governed by the Mangalore University statutes and regulations. Still the college has its own well-structured processes for the effective implementation and delivery of the curriculum. Following are some of the highlights of these measures.
- Choice Based Credit System Scheme (CBCS) from 2019-20 onwards
- National Education Policy-2020 (NEP-2020) was adopted and implemented from 2021-22 onwards.
- Curriculum empowering the students with the freedom of choosing among the subjects
- Departmental workshops are conducted to discuss the implementation of the curriculum, course and program, method of evaluation etc.
- Department Level meetings are held to prepare plans for effective execution of the Curriculum.
- Teachers prepare a lesson plan at the beginning of each

semester

- Bridge Courses and Orientation Programs are conducted at the beginning of the semester.
- Teachers involved in the preparation of semester question papers, answer keys for evaluation etc.
- The College follows student centered class-room teaching and learning and the class lectures are supplemented by students' participation in the seminars, group discussions, quiz etc.
- Learning is supplemented with experiential learning, Field Visit, Project work, Industrial Visits, Science Fest/Exhibition and Internship activities.
- Some departments like M.Com, PG Economics, PG History and archaeology etc. have departmental libraries apart from main Library

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The University prepares and communicates a general academic calendar at the beginning of the academic year, which includes tentative schedules of University exams and internal exams, co-curricular activities etc.
- In addition to this, an academic plan at the college level is prepared in line with the university calendar, which includes schedules of unit tests, theory and practical assignments, mini project evaluation, case analysis, class seminar presentation, field work, preparatory and internal practical examinations etc.
- These schedules are finalized at the college and department levels either included in the college calendar or notified to the students from time to time.
- Individual class timetables are prepared at the department level by the Heads of the Department in consultation with each teacher.
- The class timetable, semester calendar and syllabus are given to all the students.
- Academic calendar helps both teachers and students to plan and implement curricular, co-curricular and extracurricular

activities effectively

- IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, practical exams, progress of the lab sessions etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

78

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution gives priority to its responsibility in creating individuals who are not only competent in their chosen programs but also sensitive to issues pertaining to gender equality, human values, professional ethics environment and sustainability. The commitment of the institution towards establishing a just and equal society is reflected in its vision and mission statements,

its core values which inspire stakeholders to contribute towards building a just and humane society.

- The CBCS and NEP Course matrix for all programs allows for a seamless integration of the aforesaid crosscutting issues as core disciplines and open electives. The language courses through essays, Fiction, poetry and personal narratives provide scope for discussions in classrooms to understand human values through the lens of literature.
- The CBCS syllabus incorporates a compulsory elective foundation course for all UG Students as part of the Curriculum in the first four semesters.

III Semester ---Gender Equity

IV Semester ---Environmental Studies

The syllabus as per New Education Policy (NEP) which has been implemented from 2021-22 includes Ability Enhancement Compulsory Courses on:

II Semester-Environmental Studies

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

405

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://universitycollegemangalore.com/feedback-report-2021-22/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://universitycollegemangalore.com/wp-content/uploads/2023/07/Feedback-Analysis-and-Action-taken.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

767

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

384

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed periodically by

class tests, assignments, internal assessment tests, mid and end semester examinations.

Measures to enhance the performance of slow learners

- As per the CBCS guidelines, a slow learner is offered periodic tests to increase confidence level to learn a subject and to perform well.
- Each class has counsellors who help students by equipping them with time management skills, study skills and emotional support.
- Classcounsellors will see that students attend the classes regularly so that they excel academically.
- Remedial classes are engaged for the slow learners, study materials and old question banks are provided
- Motivational classes are conducted by the faculty in the beginning and at the end of the semester
- LanguageLabis utilized to guide students to improve their language

Encouragement to the advance learners are

- Organizing seminar classes for each student on a pre-assigned topic of the course.
- Special coaching is provided by individual teachers and the career guidance cell to face various competitive examinations.
- Encouragement by providing medals to rank holders, cash prizes, endowment prizes, student proficiency award etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1932	113

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is keen in adopting participative learning methods for effective communication, subject knowledge, skills and critical thinking. Following are some of the student-centric methods adopted

- Providing opportunities for students to involve in practical/project work, group discussion, role play, field visit, industrial visits, case study, debates, seminars, presentations etc.
- Departments like Travel and Tourism, Geography, History, Commerce and Science (CBZ) conduct educational trips and surveys to enhance the learning experience.
- A total of 270 students underwent project work, field visit and internship from Post Graduate departments and a few from undergraduate departments.
- Students from the Journalism department publish articles in different newspapers as a part of their curriculum.
- Through subject and career oriented forums students get to interact with industries, society, dignitaries from various fields and role models.
- Science association, Nature club, Commerce association, Consumer forum, Planning forum, NSS, NCC, Fine arts, Humanity association, Human rights, Madyama vedike etc. conduct many student-centric activities inside and outside the campus.
- Departments conduct workshops/seminars/conferences where students get additional information on related topics.
- Interdepartmental activities and student clubs collaboratively promote sharing of thoughts/knowledge among the students to develop leadership qualities and inculcate the spirit of teamwork among the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is high time for students and teachers to learn and master the latest technologies to establish themselves in the competitive world. Below are the ICT enabled tools which faculties can make use of.

- There are -16 projector enabled classrooms in the college.
- Desktop and Laptops are available in Computer Labs, Library and departments.
- Printer/Multifunction printers facilities in Computer Labs, Office, Library, some of the UG and PG departments
- Two Photostat machines at the office and library
- ICT enabled seminar halls
- Digitized Library resources
- Whatsapp groups of individual classes of all the subjects
- Well- designed College website for announcements

Use of ICT for Faculty

- English language lab and Journalism labs used to prepare ICT teaching materials.
- Access to free online journals and subscribed journals at the library
- Students feedback collected through online mode (Google form)
- Online classes and different meetings are conducted using YouTube, Zoom, Google classrooms, Google Meet, WebEx etc.
- Recorded video and study materials were shared through the Whatsapp groups.
- Use of various ICT tools to conduct workshops, seminars, symposia and orientation programs

ICT Platform

- Students and teachers can access the respective online

resources under MOOC (Massive Open Online Courses), SWAYAM etc

- College website is a platform to communicate with the students

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

113

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

53

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1212

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a very transparent and robust evaluation process in terms of frequency and variety. The system is so evolved that it prepares students to face semester-end as well as competitive examinations. Following are the measures to execute the mechanism.

- Internal assessment exams/assignments are conducted/given twice a semester.
- Auxiliary assessments like unit tests, theory and practical assignments, case analysis, topic presentation, field work etc. are conducted/given.

- Projects and field work evaluations are done based on the written reports and presentation/viva voce.
- Analysis of the attendance to determine students' involvement in classroom activities.
- Achievements in co-curricular activities like NCC, NSS, YRC, Sports and Fine arts are considered for performance evaluation.
- Performance analysis is used for remedial courses of actions which enables mentors to take corrective actions at right time.
- Academic and personal counselling of slow learners is done by an Expert counsellor of the college.
- Weak academic performance and frequent absence are brought to the notice of parents regularly.
- Semester end theory and practical exams and evaluation of the same are conducted by the university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An internal assessment committee headed by a senior staff and members from all the streams is given the responsibility of conducting examinations at the college level. Following are the measures to deal with the grievances.

Evaluation related grievances

- Answer scripts of Internal Assessment exams, after verification by HOD are distributed to the students during the class hours. Students are encouraged to discuss answers and any issues related to exams with the respective teachers. This ensures transparency and reliability of the entire internal evaluation process.
- If there is any discrepancy in the marks or evaluation, corrections are made by the faculty instantaneously.
- The final marks obtained by the students are displayed on the department notice boards.

Examination related Grievances

- In case of misconduct, the matter is referred directly to the examination committee for initiating a further course of action.

Absentees related Grievances

- A notice is circulated for those who could not attend the scheduled examinations to contact the exam coordinator and then to the concerned teachers.
- Teachers verify the validity of reasons for absence and conduct re-examinations with freshly prepared question papers in a week's time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Communication to the Teachers

- Teachers are oriented by BOS (Board of Studies) meetings and subject orientations to strictly include POs, PSOs and COs in the teaching learning process.
- Workshops, faculty development programs (FDP) and orientation programmes equip teachers to achieve POs, PSOs and COs better.
- The institute organizes orientation programs for students where POs, PSOs and COs are communicated to the students when they join the college.
- Periodic tests, assignments, group discussions, projects etc. undertaken towards the fulfilling COs and eventually achieving the POs

Communication to the Students

- Both PG and UG courses, the POs, PSOs and COs are included

in the University Syllabus itself.

- POs, PSOs and COs are well displayed on the college website. (Website Link is given).
- The Head of the Department and the concerned class tutor explain various POs to the students in the department orientation meeting.
- Students are briefed about POs, PSOs and Cos in orientation programs at the beginning of the year.
- Teachers explain the pattern of questions in the internal question papers and its connection with the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The achievement of COs and PSOs is assessed by immediate and summative evaluation devices.

- Measurement of the attainment level of COs and PSOs include Continuous Internal Assessment (Tutorials, Assignments, Project work, Labs, Presentations), midterm test, semester end examinations and Employer/Alumni Feedback etc.
- Internal assessment of the attainment of COs and PSOs is measured based on the performance of the students in internal tests and semester end examination on 20: 80 proportions.
- External assessment of the attainment of COs and PSOs are measured based on Course Exit Survey, Alumni Survey and Employer survey.
- These surveys are administered by using a questionnaire prepared in relation to all program outcomes and program specific outcomes for analysis.
- Employer Survey is done in the industry which offers employment to the students of our institute through the questionnaire.
- It helps in analyzing future expectations and identifying gray areas and recommending suitable corrective actions.

- The Alumni Survey is conducted during Alumni meetings and by contacting the alumni via. Email & phone based on the questionnaire.
- Students' exit survey questionnaires incorporate both COs and PSOs; components are distributed to the students and responses are collected.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

534

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://universitycollegemangalore.com/wp-content/uploads/2023/05/Student-Satisfaction-Survey-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

28

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has been positively responding to promote and ignite the creative ability of the students. The College has an 'Innovation Club' to generate ideas and social Entrepreneurship.

Special training sessions for Career guidance programs, practical workshops, study tours, seminars, field visits and project works are also organized. Internships, national & international conferences, student exchange programmes have enhanced the research exposure of our students.

Two Indian design patents are awarded by Indian Patent office in August 2022. Efforts are made through our Fine arts to preserve the indigenous art forms.

In research area, college has this year 13 ISBN book chapters and 22 research publications with 2 UGC CARE listed reputed Journals. There are 28 research guides with 7 research scholars added to the list of 134 in the year 2021-22. Seven research scholars were awarded with PhDs in March 2022. College encourages teachers to attend FDPs at other institutes and MOOCs.

College library has a unique collection of some are which are more than a century old. Reference facility like Shodhganga and INFLIBNET, open access journals, E-Shodhsindhu, E-PG Pathshala and E-Gyankosh are accessible to all the users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	https://universitycollegemangalore.com/wp-content/uploads/2022/05/Research-Policy.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

24

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has 12 units such as NSS, NCC Army and Navy, Youth Red Crossetc. and 23 associations in the college which are constantly involved in conducting useful programmes.

- NSS unit of the College in association with the District Administration, Health Department and Primary Health Centre participated in LasikaAbhiyaana Vaccination Drive at Primary Health Centres of Mangalore city.
- NSS and YRC unit of the College in association with City Corporation participated in Covid War Room Data entry.
- Mangalore University Youth Red Cross and Youth Red Cross Unit of University College Mangalore participated in Health Camp for Physically Disabled People Divyangjan.
- NCC Army and Navy wing of University College participated in Beach Cleaning.
- The OPEN HOUSE activity gives the glimpse of programmes offered in the College thereby motivating the visiting students for higher education.
- Water testing activity is conducted by the college as a part of extension activity for the people of Mangalore. It is a consultancy activity run on nonprofit basis. The revenue generated in this one year 2021-22 is Rs. 83,072/- which is submitted to the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

868

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has sufficient facilities for teaching-learning in the form of classrooms, laboratories, computers, sports amenities, seminar halls and auditorium.

- The college spreads over 7.15 acres of land and houses 17 Undergraduate and 5 Post Graduate programmes.
- There are 43 Classrooms with ten ICT enabled and four seminar halls with one ICT enabled. Classrooms are fairly spacious, well ventilated, equipped with public address systems, black board/green boards, furniture etc.
- Examination halls are under CCTV surveillance.
- Physical infrastructure includes 6 blocks (Ravindra Kala Bhavana complex, Commerce block, Dayananda Pai block, Centenary block, Science block, Alumni and Library blocks).
- All the departments that have separate faculty rooms are provided with laptops/desktops and printers.
- Separate laboratories for UG and PG programs (Zoology, Geography, Computer science, Math, Microbiology, English language, Botany, Physics and Chemistry (3) laboratories)
- There are 121 computers, one computer lab and 2 servers.
- Independent rooms for IQAC, NCC and NSS.
- Canteen facility for students and staff.
- Water filters and coolers in each floor of all the blocks
- Two power generators are installed for uninterrupted power supply.
- Study center for Open University and Prasara (Publication wing) of Mangalore University.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has well-established infrastructure for sports, games and cultural activities to nurture students for the University and

State level events.

- The institute has a playground measuring about 45x120 meters and a tennis court used for a variety of sports and cultural activities.
- Inter-class sports and cultural events are organized to encourage budding talents.
- College organizes sports day, cultural competition, college day and felicitates outstanding students annually.
- Students who participate in inter-college and university level competitions are provided with sports kits, TA, DA, colours etc..
- The sports department is fairly spacious which caters indoor games such as table tennis, carrom, chess, etc.
- There is a multi-gym which is open for both students and staff in the college.
- A Yoga Training Center functions within the college.
- The Fine Arts Club, NSS, NCC, YRC and other associations promote cultural activities regularly.
- Two indoor auditoriums, Ravindra Kala Bhavan and Shivarama Karantha Hall which accommodates about 1200 and 500 students respectively are utilized for cultural, ethnical, yoga practice and other traditional events.
- Special privileges like concession in attendance, re-examination and other relaxation are given to those students who practice and participate in events at different levels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

62.55

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name of ILMS software: KOHA
- Nature of automation (fully or partially):FULLY : CIRCULATION, CATALOGUING & WEBOPC
- Version: 20.05.05.000
- Year of Automation: 2015
- Established in 1871, University College Library is one of the oldest libraries in Karnataka; however the present library building was constructed in 1996. The library is a rich storehouse of books and journals and other reading materials.
- It is a matter of pride that the college library has a rich collection of rare books published as early as 1821.

- Initially LIBSYS software was introduced, subsequently with the financial assistance under CPE scheme KOHA software has been in use since 2019.
- The library functions are automated through an integrated library management system KOHA, which has modules for cataloging and circulating.
- A bar coding facility for circulation service is currently in use. Students and faculty are provided with an OPAC link on the institutional website.
- University College has been recognized among top 10 NLIST users at the national level.
- Regular E-resources awareness programs are conducted at the Post Graduation level.
- The reading materials housed in the library including reference books are accessible to faculty, students, public and other educational institutions for reference.
- A separate departmental library is accessible for Post graduate students and research scholars.
- The library has Wi-Fi connectivity which enables free use of e-resources.
- Every year on August 12th, National Librarians Day is celebrated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.58

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The full-bodied IT foundation of the institution includes 120 PCs associated with Wi-Fi/LAN.
- The college has reserved one server exclusively for library functioning. Library is equipped with KOHA programming with cloud server office and membership to digital books, e-journals by means of INFLIBNET and SHODHGANGA
- Old question papers are stored in the digital form.
- Media lab in the institution caters to preparing E-content, uploading teaching related videos, video conferencing etc.
- The college is equipped with a high speed internet facility of 300, 200 and 100 Mbps; in all six BSNL connections.
- English Language Lab software aids the students to update language skills.
- Google Classroom, WebEx and other platforms are utilized for the online mode of teaching.
- Each department is facilitated with PCs and LAN/Wi-Fi

availability.

- The cubical for faculty and Research Scholars is facilitated with Optical Fiber Cable to enable them for easy internet connectivity.
- Classrooms, examination halls, study halls, labs, pathways, and college grounds are under regular CCTV surveillance.
- The college has a dynamic Website and dynamic web-based media platforms like Twitter, Face book and YouTube.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.92

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance and Housekeeping

- The college has Annual Maintenance Contracts for security and housekeeping.
- All monthly maintenance bills are brought to the notice of the Principal.
- There are adequate classrooms which are allotted as per student strength.
- Any repairs and maintenance will follow a standard procedure, then the head of the institution issues a job completion report.
- An electrician appointed by the University looks after the electrical work.

Utilization and Maintenance of Laboratories

- Stock register is maintained and stock verification including inspection is carried out by the designated committee at the end of the academic year.
- SOP is followed while handling and disposing of harmful chemicals.
- Every lab has 2-3 lab attendants/staff appointed by the University for maintenance

Utilization and Maintenance of Computers

- The maintenance, repair and service of computers are administered by the annual maintenance team of the University.
- All unusable computers and printers are disposed of according to SOP at the end of every year.

Library

- Library staff supervise and maintain all library infrastructures.
- Each faculty member can borrow 15 books for each semester.
- Students procure an Identity Card to access and to receive books
- Most of the library works are automated with library software KOHA.
- All can access online journals and magazines through the digital library.

Sports infrastructure

- Purchase, maintenance and disposal of sports infrastructure is supervised by the Physical Education Department.
- Sports related awards, materials and records are maintained at the Physical Education Department

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

843

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

47

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://universitycollegemangalore.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

779

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

779

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENTS REPRESENTATION IN ADMINISTRATIVE ACTIVITIES

The College emphasis on the overall development of the students, we have a student council which is formed by the election process with transparency. The students' council comprises of a President, Secretary, Joint Secretary etc. This council brings all the students under one banner where they connect unitedly to give voice to their problems and assist to resolve them. The Teaching Faculty promotes students to learn and develop their sense of responsibility towards society and country.

CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

As our institution enable the students for their overall development. They are encouraged to participate in intellectual, cultural and sports activities. The education supports the students academic and personality development. Various multi dimensional activities like cultural events ,debate ,essay writing , group discussions, quiz competition, exhibition etc. are undertaken which include NCC Army and Navy Wing, sports, yoga, language clubs, scientific and commercial tempered

associations. The students are motivated to inculcate all the skills with team work spirit .These events also highlight moral values and help to build their character. Thus the physical,mental and spiritual health is enhanced by these students' centric activities. all the co-curricular and extra-curricular activities make the student confident, help them to gain knowledge and develop leadership qualities to perform their duties effectively after they start their journey towards corporate world from their college campus life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of University College Mangalore has been functioning for many years as a supportive organ of the college and playing a pivotal role in the pursuit of excellence in the field of higher education.

- University College Mangalore has a registered Alumni Association with Registration Number: DKM-S113-2005-06 under Karnataka Societies Registration Act 1960. It was constituted on 21-09-2005.
- The college has illustrious alumni who are spread over different parts of the country.
- Every year, the association sponsors education for a number of deserving students.
- Many scholarships and endowment prizes have been initiated by the alumni to encourage students.
- The Alumni are largely connected with the College through social media platforms.
- The College obtains feedback from the association on the curriculum on a regular basis.
- The alumni association has generously contributed for the infrastructure enhancement of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "To be the center for knowledge to all sections of the society"

Vision Statement: "Niyatam Kuru karma"

Mission Statement: "To activate the dormant spirit in an individual thereby enabling one to lead a meaningful and purposeful life."

- The management, (Mangalore University) with its mission of empowering the marginalized sections of society has been passionately promoting the cause of higher education by nurturing budding young men and women through its mission, to establish an equitable society.
- The institution makes perspective plans and successfully executes them by efficient good governance practices.
- For the last 154 years of its existence it remained and continued to be the center of knowledge for people from all sections of society.
- The institution has a tradition of catering especially to the educational needs of marginalized and poor sections of society.
- "Niyatam Kuru Karma" - 'Perform your duty without fail' ensures that the Institution works incessantly to remain a center of knowledge.
- The college has a dedicated and competent teaching and administrative staff who aim to develop the institution known for education, empowerment, inclusion and innovation.

File Description	Documents
Paste link for additional information	https://universitycollegemangalore.com/vis-ion-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

CASE STUDY:

Internal assessment of UG and PG programmes are on par with rules and regulations and the calendar of events fixed by Mangalore University. The following steps are adopted for UG and PG internal assessment at the institution level:

- An internal assessment committee headed by a senior staff and members from all the streams participate in conducting examinations.
- The committee meets regularly to finalise the modalities.

- Class mentors are appointed to ensure smooth execution of the task.
- It is conducted according to the academic calendar of the university.
- Two internal examinations are conducted in a year one in each semester.
- Approval of committee members for internal assessment.
- Notification regarding setting of question papers and assigning duties.
- Conduct of internal assessment examination.
- CBCS internal assessment for 30 marks and NEP internal assessment for 20 marks.
- Identification and guidance to weak and slow learners.
- Re-test to those students engaged in extra -curricular activities.
- Valuation and submission of marks sheet of internal examination duly signed by the concerned teachers to the committee.
- Marks list of CBCS students sent to university and uploading NEP student's marks to UUCM website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college's institutional strategic plan has been effectively implemented by taking proactive measures to address the demand for contemporary educational trends that enhance employment prospects. To cater to this need, the College Development Committee made a decision to request permission to introduce a new undergraduate course, specifically a BBA (Tourism and Travel) program, starting from the academic year 2021-2022. This decision was formalized through an official letter sent to the registrar of Mangalore University.

The strategic plan's deployment received further validation during the Syndicate meeting of Mangalore University, where members deliberated on the proposal and subsequently approved the commencement of the BBA (Tourism and Travel) course. The decision

included setting an intake limit of 60 students for the program, ensuring a balanced and manageable student-to-faculty ratio.

Following the authorization, the college promptly implemented the plan by processing admissions in accordance with the roaster system. This careful and systematic approach demonstrates the college's commitment to ensuring fairness and transparency in student admissions. The effective deployment of the institutional strategic plan in this context showcases the college's forward-thinking approach and responsiveness to changing educational needs.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The functioning of the college is carried out according to the statutes, rules and regulations of Mangalore University and the Karnataka Civil Service Rules.
- The Principal, assisted by the staff submits the proposals to the authorities
- With the approval of the Vice-Chancellor, the Registrar issues a notification.
- Curricular and co-curricular activities are planned in consultation with IQAC, students union, staff, PTA and Alumni.
- Capital expenditure decisions are taken in consultation with the Registrar and the Vice-Chancellor.
- College Development Committee is consulted in taking major decisions.
- The College Council composed of Heads of Departments and nominated members of the staff, implements policy decisions.
- All Faculties undertake and complete administrative responsibilities efficiently entrusted by the Principal. Deputy Directors/Coordinators of NCC, NSS, YRC, Grievance Redressal Cell, Internal Complaint Cell, Anti-Ragging Cell, SPARSH, Sports along with other associations assist in the coordination and monitoring of co-curricular and extra-

curricular activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://universitycollegemangalore.com/wp-content/uploads/2022/05/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination
B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff
Leave support:

- 15 days of Casual Leave, 2 days of Restricted Holidays and 10 days of Earned Leave for teaching staff and 30 days for Non-teaching staff
- Non-teaching staff can avail a half day Casual Leave.
- Maternity leave of 180 days for Lady Staff
- Paternity leave of 15 days for Men staff
- Study Leave of 4 years for obtaining Doctoral degree
- Study Leave for Post – Doctoral Fellowship
- O.O.D for 15 days in a year to attend Seminars/Conference/Workshops or any official work.
- Special Casual Leave to the teaching staff for examination

related work.

Financial support: Reimbursement of medical bills for the staff

- Group insurance, pension schemes and gratuity schemes
- Interest-free festival advance for teaching and non-teaching staff.

Recreational and other support:

- Provision of canteen with subsidized rate, parking zone and clean drinking water.
- Recreational facilities like gymnasium, indoor and outdoor games like table tennis, Chess, Cricket and Tennis.
- In addition to this, games are held for teaching and non-teaching staff during the annual sports day.
- Yoga classes for the staff
- Felicitation of Superannuated staff members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To improve the academic and administrative standards of the

College, the following performance appraisal measure is executed.

Teaching Staff:

- Teachers maintain work diary to record details of day to teaching work, tests, assignments, mentoring, leave taken etc.
- The work diary is monitored by the Principal.
- A student feedback on teacher is collected at the end of the year.
- The Principal and IQAC analyses the feedback reports and suggests constructive measures.
- Teachers submit proforma of the performance-based appraisal at the end of the academic year to University.
- The Principal submits a confidential report about the teaching and non-teaching staff to the University on an annual basis.
- University authorities evaluate the reports sent by Principal and suggest improvement/corrective measures.

Non-Teaching Staff:

- Non-teaching staff maintain work diary to record details of academic work, leave taken etc.
- The work diary is monitored by the Principal.
- Non-teaching staff has to submit an annual performance appraisal report.
- Administrative audit is conducted by an external agency.

The principal of the college counsels those teaching staff whose performance requires improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College Council meets regularly and prepares strategy for resource mobilization with the consent of the University. The committee evaluates the requirements of the departments and other forums for the allocation of funds. The College has a well-functioning mechanism for mobilization of funds and optimum utilization of resources. The University decides the fee structure for the programmes offered by the College. Suggestions of the committee are incorporated in planning the effective utilization of funds.

Financial Resources are mobilized through:

Government Funds:

1. RastriyaUchathanaShikshaAbhiyan (RUSA)
2. State Government Scholarships
3. Grants from University for various programmes.

Non-Government Funds:

1. PTA Funds
2. Contribution from Alumni Association
3. Donations for Mid-day Meal for students.

Other Sources:

The college mobilizes resources through several avenues such as student's fee, interest from banks, renting out halls (R.K Hall) for various programmes.

Optimal utilization of available resources:

The Management/PTA/Alumni Funds and other contributions are used to meet the developmental needs of the Institution. Financial Assistance by the Management includes financing buildings and other infrastructure developments, scholarships for needy students to cater to the needs of the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.73

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Council meets regularly and prepares strategy for resource mobilization with the consent of the University. The committee evaluates the requirements of the departments and other forums for the allocation of funds. The College has a well-functioning mechanism for mobilization of funds and optimum utilization of resources. The University decides the fee structure for the programmes offered by the College. Suggestions of the committee are incorporated in planning the effective utilization of funds.

Financial Resources are mobilized through:

Government Funds:

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for various programmes.

Optimal utilization of available resources:

The Management/PTA/Alumni Funds and other contributions are used to meet the developmental needs of the Institution. Financial Assistance by the Management includes financing for the construction of buildings and other infrastructure developments, scholarships for needy students etc. is ensured to cater to the needs of the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a vital role in the enhancement and sustainability of quality in the educational services provided by the Institution. The major initiatives include

- Assistance in the planning of strategies for development, Evaluation of curricular and co-curricular activities.
- Ensuring stakeholder participation.
- Promote quality consciousness among stakeholders through sensitization activities like quality related talks and workshops
- Introducing quality initiatives like accreditation and ranking, consultancy, collaboration, feedback analysis, internal promotion guidance, research quality enhancement etc.

Practice 1 Alumni - Institution Linkage

The Alumni Association responds very sensitively to the needs and development of the college. To name a few,

- Construction of an open-air theatre and an alumni block comprising several classrooms.
- Contributions are made to the free mid-day meal scheme in the College.

- Fee remittance to the needy
- Academic support is provided by alumni
- The Association hosts 'Old Students Day', acts as a bridge to the present and past students
- The Alumni Association has stood as a strong supporter of the Institution.

Practice 2 - Research Potentiality of the Institution

- College provides education to both undergraduate and postgraduate students.
- The institute's experienced professors are offered PhD guide ship
- There are 26 PhD guides supervising research work currently in the College.
- There are 134 scholars pursuing their PhD
- Research pursued in the college is focusing on the problems local to the region.
- This eventually will help society alleviate some of the burning issues and address the well being of our society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Example1: Enhancement in Academic Atmosphere

- Teachers were encouraged to take up MOOC courses and thus become resourceful.
- Student- centric learning was facilitated.
- The quick and slow learners were identified and adequate training was given.
- The College began to attract quality students and increase in meritorious students.
- To strengthen English language proficiency, English language lab was set up
- The number of ICT based classrooms was enhanced to enable a techno oriented academic atmosphere.
- Library Membership to N-list and INFLIBNET.

- Library automation with KOHA software
- CCTV surveillance has been installed.
- Initiatives for a green campus-solar electricity and rain water harvesting are in place.
- New media lab and recording studio for journalism students
- A full-fledged Mathematics computer lab has been established.
- Admission to Ph.D. degree in Department of Commerce, Chemistry, Botany, Microbiology, Economics, History, Sanskrit and Hindi. Many of them are pursuing their research work on region-based local issues.

Example 2: Expansion of Postgraduate Studies

- New Post Graduate programs were introduced currently there are 5
- The post- PG academic needs of the students like enrolment in Doctoral studies were considered.
- Efforts were made to acquire guide ship to eligible faculties mainly in Post Graduate Programs.
- New Building and open air theatre has been constructed with RUSA grants Alumni Association.
- Introduced new programmes viz., MA in History and Archaeology, certificate course in Vermi Technology.
- Around 10 (students and faculty) have cleared the NET, KSET and GATE examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://universitycollegemangalore.com/iga/c/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Facilities available for Female students

A. Safety and Security

- The campus is fully protected with compound walls and security provided 24 hours.
- It is mandatory for the students to wear ID cards in the college
- CCTV cameras installed throughout the campus.
- The Grievance/ Women cell takes care of various grievances and discipline.
- The anti-ragging committee looks into the safety of all the students.
- The discipline committee functions in the college to address the discipline issues.
- The college has SPARSH unit which looks after sexual harassment cases.

B. Counseling Center

- Professionally qualified counselor is available in the center.
- Workshops and seminars on cyber law, women rights, transgender awareness, legal awareness, health and hygiene awareness are regularly organized.
- The Academic advisors counsel the needy students apart from mentoring sessions.

C. Common Rooms

- The college has separate common ladies' rooms.
- Sufficient number of washrooms is available for the girl students.
- Vending machine for sanitary napkins is available in the ladies room.
- Sanitary napkin Incinerators are installed in ladies' washrooms.

File Description	Documents
Annual gender sensitization action plan	https://universitycollegemangalore.com/wp-content/uploads/2023/07/7.1.1-Gender-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://universitycollegemangalore.com/wp-content/uploads/2023/07/7.1.1-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

Separate colour coded bins for different types of waste are placed throughout the campus. The collected solid waste is disposed of with the help of Mangaluru City Corporation.

Incinerators are installed in Ladieswashrooms for proper hygiene.

The use of plastic is strictly banned within the campus.

Liquid Waste Management

The water supply system is controlled through the gate valves. All the liquid waste that runs through the pipe is connected to the corporation drainage system.

E-Waste Management

The computers managed separately by qualified staff and if there is any discarded unusable computer, it will be sent to e-disposable unit of the Mangalore University.

Waste Recycling system

Vermicompost unit has been set up in the College, which helps to promote organic gardening and organic farming. The Vermicompost are sold to college staff at reasonable price.

Hazardous Chemicals and Radioactive Waste Management

Liquid chemical waste from the laboratory is disposed away into a separate soak-pit to avoid direct contamination.

To avoid Arsenic, Cadmium, Lead and heavy metals compounds pollution, the department restricts the use of any such Chemicals.

Bottles of Hazardous chemicals are disposed away to the concerned disposal care unit in Mangaluru City Corporation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling

Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in unity in diversity and the students respect the different religion, language and culture.

Students feel that the college is their second home and all the faculty are like a family member.

The students greet and wish each other at different festivals and invite them to have a feast to get introduced with one's culture to have amicable relations and to maintain the religious, social and communal harmony.

The students also celebrate the festivals with joy and enthusiasm which help them to implant harmony.

India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. To represent our Indian culture, on the eve of college annual gathering, the college gives permission to students to celebrate traditional day. The students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different cultures and help to develop the tolerance and harmony. This creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At University College, Mangalore, we believe in giving holistic all-round education to the students. Sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at UG degree level to create awareness and sensitizing the students towards constitutional obligation. Also, all the students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. Women cell/Women association of the college educate women about their rights through various programs.

Seminars and workshops are conducted on related issues. Every year Republic Day and Independence Day are celebrated by organizing activities highlighting the importance of Indian Constitution and the struggle of freedom and sacrifices made.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://universitycollegemangalore.com/wp-content/uploads/2023/07/7.1.9-Values-Citizen.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates commemorative days, events and festivals through NCC, NSS and student's associations. The cultural activities are informal and are intended to sensitize the academic world to other dimensions of human experience and knowledge, with

the hope that this would enrich the lives of students and make them aware of their social responsibilities and understand the implications of their actions. The Independence day and Republic day is celebrated at large scale. Birthday anniversary of Mahatma Gandhi, Dr. Babasaheb Ambedkar, Swami Vivekanand are celebrated in the campus. Teacher's Day is celebrated on occasion of birth anniversary of Dr. Sarvpalli Radhakrishnan, which is celebrated to show the honour and respect towards the teachers. Singing, Dancing, Drama, Musical Instrument Playing, Traditional Day, Rangoli, Project Exhibition, Extempore, Group Discussion, Debate etc. are the parts of cultural festival. Students are felicitated and awarded for their remarkable performance in cultural activities and events. The students are also motivated to participate in various intercollegiate and university level competitions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1

Title: "OnduHotthu Kai Thutthu" (Mid-day Meal)

Objectives: To provide free mid-day meals to economically weak students.

Context: Most of the students of our college hail from poor and rural backgrounds. They are not in a position either to bring food from home or depend on the canteen. Realizing this need, a free midday meal scheme was initiated.

BEST PRACTICE - 2

Title : "HasireUsiru" (Green Initiatives)

Objectives of the Practice: To maintain an eco-friendly campus.

The Context: Since the College is located in the heart of the city, there are a number of vehicles moving past the campus leading to increase in the temperature making it difficult to bear the heat mainly during summer season.

Initiatives:

- Solar Energy and usage of LED bulbs:
- Ban on Plastic:
- Rainwater Harvesting:
- Vermi-compost:.
- Paperless System:
- E-waste management:

1. Evidence of Success:

- Sharp decline in the total electricity consumption
- A vermin-compost prepared and sold.
- The College also encourages duplex printing. The feedback during the academic year is collected by using Google forms, which saves lot of papers.

File Description	Documents
Best practices in the Institutional website	https://universitycollegemangalore.com/wp-content/uploads/2021/05/Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1868, has heritage garb, with Red Laterite stones, being in the prime location of the city has following highlights.

PHYSICAL CAPITAL

- One of the oldest colleges in India with a history of 154 years
- Buildings carry the heritage tag by the UGC.
- Spread over more than 7 acres of land, with playground,

Tennis Court, Cricket field

- Rich greenery and beautiful gardens.
- Well-ventilated spacious classrooms
- Well-equipped laboratories

INTELLECTUAL CAPITAL

- College library has books on Logic, Religion, Philosophy, History, Literatures, very old Gazetteers, books on Shakespeare, rare books of the past etc.
- Good and committed academic and non academic staff.
- Projects, seminars, peer interactive, intercollegiate activities, workshops, conferences etc. for students
- Regular invited special lectures by scholars.

SOCIAL CAPITAL

- Strong network of old students, parents, and teachers
- Strong alumni base spends generously on building the institution.
- Parent Teachers Association (PTA)
- Youth Red Cross, NSS, and NCC work through value-based schemes.

CULTURAL CAPITAL

- Students engaged in various cultural activities.
- Different languages and cultures are elegantly projected.
- Reflection of local culture by observing traditional day, yakshagana during the College Day.

BRAND UCM

- Commitment to the cause of imparting education
- Successful in producing luminaries.
- Helping hand for the poor and needy.
- Convenient location.
- Transparency, Accountability and moderate fee structure
- Value-based education

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The curricular planning is governed by the Mangalore University statutes and regulations. Still the college has its own well-structured processes for the effective implementation and delivery of the curriculum. Following are some of the highlights of these measures.
- Choice Based Credit System Scheme (CBCS) from 2019-20 onwards
- National Education Policy-2020 (NEP-2020) was adopted and implemented from 2021-22 onwards.
- Curriculum empowering the students with the freedom of choosing among the subjects
- Departmental workshops are conducted to discuss the implementation of the curriculum, course and program, method of evaluation etc.
- Department Level meetings are held to prepare plans for effective execution of the Curriculum.
- Teachers prepare a lesson plan at the beginning of each semester
- Bridge Courses and Orientation Programs are conducted at the beginning of the semester.
- Teachers involved in the preparation of semester question papers, answer keys for evaluation etc.
- The College follows student centered class-room teaching and learning and the class lectures are supplemented by students' participation in the seminars, group discussions, quiz etc.
- Learning is supplemented with experiential learning, Field Visit, Project work, Industrial Visits, Science Fest/Exhibition and Internship activities.
- Some departments like M.Com, PG Economics, PG History and archaeology etc. have departmental libraries apart from main Library

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The University prepares and communicates a general academic calendar at the beginning of the academic year, which includes tentative schedules of University exams and internal exams, co-curricular activities etc.
- In addition to this, an academic plan at the college level is prepared in line with the university calendar, which includes schedules of unit tests, theory and practical assignments, mini project evaluation, case analysis, class seminar presentation, field work, preparatory and internal practical examinations etc.
- These schedules are finalized at the college and department levels either included in the college calendar or notified to the students from time to time.
- Individual class timetables are prepared at the department level by the Heads of the Department in consultation with each teacher.
- The class timetable, semester calendar and syllabus are given to all the students.
- Academic calendar helps both teachers and students to plan and implement curricular, co-curricular and extracurricular activities effectively
- IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, practical exams, progress of the lab sessions etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are

B. Any 3 of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

78

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution gives priority to its responsibility in creating individuals who are not only competent in their chosen programs but also sensitive to issues pertaining to gender equality, human values, professional ethics environment and sustainability. The commitment of the institution towards establishing a just and equal society is reflected in its vision and mission statements, its core values which inspire stakeholders to contribute towards building a just and humane society.

- The CBCS and NEP Course matrix for all programs allows for a seamless integration of the aforesaid crosscutting issues as core disciplines and open electives. The language courses through essays, Fiction, poetry and personal narratives provide scope for discussions in classrooms to understand human values through the lens of literature.
- The CBCS syllabus incorporates a compulsory elective foundation course for all UG Students as part of the

Curriculum in the first four semesters.

III Semester ---Gender Equity

IV Semester ---Environmental Studies

The syllabus as per New Education Policy (NEP) which has been implemented from 2021-22 includes Ability Enhancement Compulsory Courses on:

II Semester-Environmental Studies

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

405

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://universitycollegemangalore.com/feedback-report-2021-22/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://universitycollegemangalore.com/wp-content/uploads/2023/07/Feedback-Analysis-and-Action-taken.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year**767**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****384**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are assessed periodically by class tests, assignments, internal assessment tests, mid and end semester examinations.

Measures to enhance the performance of slow learners

- As per the CBCS guidelines, a slow learner is offered periodic tests to increase confidence level to learn a subject and to perform well.
- Each class has counsellors who help students by equipping them with time management skills, study skills and emotional support.
- Classcounsellors will see that students attend the classes regularly so that they excel academically.
- Remedial classes are engaged for the slow learners, study materials and old question banks are provided
- Motivational classes are conducted by the faculty in the beginning and at the end of the semester

- Language Labs utilized to guide students to improve their language

Encouragement to the advance learners are

- Organizing seminar classes for each student on a pre-assigned topic of the course.
- Special coaching is provided by individual teachers and the career guidance cell to face various competitive examinations.
- Encouragement by providing medals to rank holders, cash prizes, endowment prizes, student proficiency award etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1932	113

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is keen in adopting participative learning methods for effective communication, subject knowledge, skills and critical thinking. Following are some of the student-centric methods adopted

- Providing opportunities for students to involve in practical/project work, group discussion, role play, field visit, industrial visits, case study, debates, seminars, presentations etc.

- Departments like Travel and Tourism, Geography, History, Commerce and Science (CBZ) conduct educational trips and surveys to enhance the learning experience.
- A total of 270 students underwent project work, field visit and internship from Post Graduate departments and a few from undergraduate departments.
- Students from the Journalism department publish articles in different newspapers as a part of their curriculum.
- Through subject and career oriented forums students get to interact with industries, society, dignitaries from various fields and role models.
- Science association, Nature club, Commerce association, Consumer forum, Planning forum, NSS, NCC, Fine arts, Humanity association, Human rights, Madyama vedike etc. conduct many student-centric activities inside and outside the campus.
- Departments conduct workshops/seminars/conferences where students get additional information on related topics.
- Interdepartmental activities and student clubs collaboratively promote sharing of thoughts/knowledge among the students to develop leadership qualities and inculcate the spirit of teamwork among the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is high time for students and teachers to learn and master the latest technologies to establish themselves in the competitive world. Below are the ICT enabled tools which faculties can make use of.

- There are -16 projector enabled classrooms in the college.
- Desktop and Laptops are available in Computer Labs, Library and departments.
- Printer/Multifunction printers facilities in Computer

Labs, Office, Library, some of the UG and PG departments

- Two Photostat machines at the office and library
- ICT enabled seminar halls
- Digitized Library resources
- Whatsapp groups of individual classes of all the subjects
- Well- designed College website for announcements

Use of ICT for Faculty

- English language lab and Journalism labs used to prepare ICT teaching materials.
- Access to free online journals and subscribed journals at the library
- Students feedback collected through online mode (Google form)
- Online classes and different meetings are conducted using YouTube, Zoom, Google classrooms, Google Meet, WebEx etc.
- Recorded video and study materials were shared through the Whatsapp groups.
- Use of various ICT tools to conduct workshops, seminars, symposia and orientation programs

ICT Platform

- Students and teachers can access the respective online resources under MOOC (Massive Open Online Courses), SWAYAM etc
- College website is a platform to communicate with the students

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

113

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

53

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1212

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a very transparent and robust evaluation process in terms of frequency and variety. The system is so evolved that it prepares students to face semester-end as well as competitive examinations. Following are the measures to execute the mechanism.

- Internal assessment exams/assignments are conducted/given twice a semester.
- Auxiliary assessments like unit tests, theory and practical assignments, case analysis, topic presentation, field work etc. are conducted/given.
- Projects and field work evaluations are done based on the written reports and presentation/viva voce.
- Analysis of the attendance to determine students' involvement in classroom activities.
- Achievements in co-curricular activities like NCC, NSS, YRC, Sports and Fine arts are considered for performance evaluation.
- Performance analysis is used for remedial courses of actions which enables mentors to take corrective actions at right time.
- Academic and personal counselling of slow learners is done by an Expert counsellor of the college.
- Weak academic performance and frequent absence are brought to the notice of parents regularly.
- Semester end theory and practical exams and evaluation of the same are conducted by the university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

An internal assessment committee headed by a senior staff and members from all the streams is given the responsibility of conducting examinations at the college level. Following are the measures to deal with the grievances.

Evaluation related grievances

- Answer scripts of Internal Assessment exams, after verification by HOD are distributed to the students during the class hours. Students are encouraged to discuss answers and any issues related to exams with the respective teachers. This ensures transparency and reliability of the entire internal evaluation process.
- If there is any discrepancy in the marks or evaluation, corrections are made by the faculty instantaneously.
- The final marks obtained by the students are displayed on the department notice boards.

Examination related Grievances

- In case of misconduct, the matter is referred directly to the examination committee for initiating a further course of action.

Absentees related Grievances

- A notice is circulated for those who could not attend the scheduled examinations to contact the exam coordinator and then to the concerned teachers.
- Teachers verify the validity of reasons for absence and conduct re-examinations with freshly prepared question papers in a week's time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Communication to the Teachers

- Teachers are oriented by BOS (Board of Studies) meetings and subject orientations to strictly include POs, PSOs and COs in the teaching learning process.
- Workshops, faculty development programs (FDP) and orientation programmes equip teachers to achieve POs, PSOs and COs better.
- The institute organizes orientation programs for students where POs, PSOs and COs are communicated to the students when they join the college.
- Periodic tests, assignments, group discussions, projects etc. undertaken towards the fulfilling COs and eventually achieving the POs

Communication to the Students

- Both PG and UG courses, the POs, PSOs and COs are included in the University Syllabus itself.
- POs, PSOs and COs are well displayed on the college website. (Website Link is given).
- The Head of the Department and the concerned class tutor explain various POs to the students in the department orientation meeting.
- Students are briefed about POs, PSOs and Cos in orientation programs at the beginning of the year.
- Teachers explain the pattern of questions in the internal question papers and its connection with the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The achievement of COs and PSOs is assessed by immediate and summative evaluation devices.

- Measurement of the attainment level of COs and PSOs include Continuous Internal Assessment (Tutorials, Assignments, Project work, Labs, Presentations), midterm test, semester end examinations and Employer/Alumni Feedback etc.
- Internal assessment of the attainment of COs and PSOs is measured based on the performance of the students in internal tests and semester end examination on 20: 80 proportions.
- External assessment of the attainment of COs and PSOs are measured based on Course Exit Survey, Alumni Survey and Employer survey.
- These surveys are administered by using a questionnaire prepared in relation to all program outcomes and program specific outcomes for analysis.
- Employer Survey is done in the industry which offers employment to the students of our institute through the questionnaire.
- It helps in analyzing future expectations and identifying gray areas and recommending suitable corrective actions.
- The Alumni Survey is conducted during Alumni meetings and by contacting the alumni via. Email & phone based on the questionnaire.
- Students' exit survey questionnaires incorporate both COs and PSOs; components are distributed to the students and responses are collected.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

534

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://universitycollegemangalore.com/wp-content/uploads/2023/05/Student-Satisfaction-Survey-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

28

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has been positively responding to promote and ignite the creative ability of the students. The College has an 'Innovation Club' to generate ideas and social Entrepreneurship.

Special training sessions for Career guidance programs, practical workshops, study tours, seminars, field visits and project works are also organized. Internships, national & international conferences, student exchange programmes have enhanced the research exposure of our students.

Two Indian design patents are awarded by Indian Patent office in August 2022. Efforts are made through our Fine arts to preserve the indigenous art forms.

In research area, college has this year 13 ISBN book chapters and 22 research publications with 2 UGC CARE listed reputed Journals. There are 28 research guides with 7 research scholars added to the list of 134 in the year 2021-22. Seven research scholars were awarded with PhDs in March 2022. College encourages teachers to attend FDPs at other institutes and MOOCs.

College library has a unique collection of some are which are more than a century old. Reference facility like Shodhganga and INFLIBNET, open access journals, E-Shodhsindhu, E-PG Pathshala and E-Gyankosh are accessible to all the users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	https://universitycollegemangalore.com/wp-content/uploads/2022/05/Research-Policy.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

24

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**13**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has 12 units such as NSS, NCC Army and Navy, Youth Red Crossetc. and 23 associations in the college which are constantly involved in conducting useful programmes.

- NSS unit of the College in association with the District Administration, Health Department and Primary Health Centre participated in LasikaAbhiyaana Vaccination Drive at Primary Health Centres of Mangalore city.
- NSS and YRC unit of the College in association with City Corporation participated in Covid War Room Data entry.
- Mangalore University Youth Red Cross and Youth Red Cross Unit of University College Mangalore participated in Health Camp for Physically Disabled People Divyangjan.
- NCC Army and Navy wing of University College participated in Beach Cleaning.
- The OPEN HOUSE activity gives the glimpse of programmes offered in the College thereby motivating the visiting students for higher education.
- Water testing activity is conducted by the college as a part of extension activity for the people of Mangalore. It is a consultancy activity run on nonprofit basis. The revenue generated in this one year 2021-22 is Rs. 83,072/- which is submitted to the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

868

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has sufficient facilities for teaching-learning in the form of classrooms, laboratories, computers, sports amenities, seminar halls and auditorium.

- The college spreads over 7.15 acres of land and houses 17 Undergraduate and 5 Post Graduate programmes.
- There are 43 Classrooms with ten ICT enabled and four seminar halls with one ICT enabled. Classrooms are fairly spacious, well ventilated, equipped with public address systems, black board/green boards, furniture etc.
- Examination halls are under CCTV surveillance.
- Physical infrastructure includes 6 blocks (Ravindra Kala Bhavana complex, Commerce block, Dayananda Pai block, Centenary block, Science block, Alumni and Library blocks).
- All the departments that have separate faculty rooms are provided with laptops/desktops and printers.
- Separate laboratories for UG and PG programs (Zoology, Geography, Computer science, Math, Microbiology, English language, Botany, Physics and Chemistry (3) laboratories)
- There are 121 computers, one computer lab and 2 servers.
- Independent rooms for IQAC, NCC and NSS.
- Canteen facility for students and staff.
- Water filters and coolers in each floor of all the blocks
- Two power generators are installed for uninterrupted power supply.
- Study center for Open University and Prasaraanga (Publication wing) of Mangalore University.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has well-established infrastructure for sports,

games and cultural activities to nurture students for the University and State level events.

- The institute has a playground measuring about 45x120 meters and a tennis court used for a variety of sports and cultural activities.
- Inter-class sports and cultural events are organized to encourage budding talents.
- College organizes sports day, cultural competition, college day and felicitates outstanding students annually.
- Students who participate in inter-college and university level competitions are provided with sports kits, TA, DA, colours etc..
- The sports department is fairly spacious which caters indoor games such as table tennis, carrom, chess, etc.
- There is a multi-gym which is open for both students and staff in the college.
- A Yoga Training Center functions within the college.
- The Fine Arts Club, NSS, NCC, YRC and other associations promote cultural activities regularly.
- Two indoor auditoriums, Ravindra Kala Bhavan and Shivarama Karantha Hall which accommodates about 1200 and 500 students respectively are utilized for cultural, ethnical, yoga practice and other traditional events.
- Special privileges like concession in attendance, re-examination and other relaxation are given to those students who practice and participate in events at different levels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

62.55

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name of ILMS software: KOHA
- Nature of automation (fully or partially): FULLY : CIRCULATION, CATALOGUING & WEBOPC
- Version: 20.05.05.000
- Year of Automation: 2015
- Established in 1871, University College Library is one of the oldest libraries in Karnataka; however the present library building was constructed in 1996. The library is a rich storehouse of books and journals and other reading materials.
- It is a matter of pride that the college library has a

rich collection of rare books published as early as 1821.

- Initially LIBSYS software was introduced, subsequently with the financial assistance under CPE scheme KOHA software has been in use since 2019.
- The library functions are automated through an integrated library management system KOHA, which has modules for cataloging and circulating.
- A bar coding facility for circulation service is currently in use. Students and faculty are provided with an OPAC link on the institutional website.
- University College has been recognized among top 10 NLIST users at the national level.
- Regular E-resources awareness programs are conducted at the Post Graduation level.
- The reading materials housed in the library including reference books are accessible to faculty, students, public and other educational institutions for reference.
- A separate departmental library is accessible for Post graduate students and research scholars.
- The library has Wi-Fi connectivity which enables free use of e-resources.
- Every year on August 12th, National Librarians Day is celebrated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

4.58

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

100

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

- The full-bodied IT foundation of the institution includes 120 PCs associated with Wi-Fi/LAN.
- The college has reserved one server exclusively for library functioning. Library is equipped with KOHA programming with cloud server office and membership to digital books, e-journals by means of INFLIBNET and SHODHGANGA
- Old question papers are stored in the digital form.
- Media lab in the institution caters to preparing E-content, uploading teaching related videos, video conferencing etc.
- The college is equipped with a high speed internet facility of 300, 200 and 100 Mbps; in all six BSNL connections.

- English Language Lab software aids the students to update language skills.
- Google Classroom, WebEx and other platforms are utilized for the online mode of teaching.
- Each department is facilitated with PCs and LAN/Wi-Fi availability.
- The cubical for faculty and Research Scholars is facilitated with Optical Fiber Cable to enable them for easy internet connectivity.
- Classrooms, examination halls, study halls, labs, pathways, and college grounds are under regular CCTV surveillance.
- The college has a dynamic Website and dynamic web-based media platforms like Twitter, Face book and YouTube.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.92

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance and Housekeeping

- The college has Annual Maintenance Contracts for security and housekeeping.
- All monthly maintenance bills are brought to the notice of the Principal.
- There are adequate classrooms which are allotted as per student strength.
- Any repairs and maintenance will follow a standard procedure, then the head of the institution issues a job completion report.
- An electrician appointed by the University looks after the electrical work.

Utilization and Maintenance of Laboratories

- Stock register is maintained and stock verification including inspection is carried out by the designated committee at the end of the academic year.
- SOP is followed while handling and disposing of harmful chemicals.
- Every lab has 2-3 lab attendants/staff appointed by the University for maintenance

Utilization and Maintenance of Computers

- The maintenance, repair and service of computers are administered by the annual maintenance team of the University.
- All unusable computers and printers are disposed of according to SOP at the end of every year.

Library

- Library staff supervise and maintain all library infrastructures.
- Each faculty member can borrow 15 books for each semester.
- Students procure an Identity Card to access and to receive books
- Most of the library works are automated with library software KOHA.
- All can access online journals and magazines through the digital library.

Sports infrastructure

- Purchase, maintenance and disposal of sports infrastructure is supervised by the Physical Education Department.
- Sports related awards, materials and records are maintained at the Physical Education Department

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

843

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

47

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://universitycollegemangalore.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

779

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

779

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

35

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENTS REPRESENTATION IN ADMINISTRATIVE ACTIVITIES

The College emphasis on the overall development of the students, we have a student council which is formed by the election process with transparency. The students' council comprises of a President, Secretary, Joint Secretary etc. This council brings all the students under one banner where they connect unitedly to give voice to their problems and assist to resolve them. The Teaching Faculty promotes students to learn and develop their sense of responsibility towards society and country.

CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

As our institution enable the students for their overall development. They are encouraged to participate in intellectual, cultural and sports activities. The education supports the students academic and personality development. Various multi dimensional activities like cultural events

,debate ,essay writing , group discussions, quiz competition,exhibition etc. are undertaken which include NCC Army and Navy Wing, sports, yoga, language clubs,scientific and commercial tempered associations. The students are motivated to inculcate all the skills with team work spirit .These events also highlight moral values and help to build their character. Thus the physical,mental and spiritual health is enhanced by these students' centric activities. all the co-curricular and extra-curricular activities make the student confident, help them to gain knowledge and develop leadership qualities to perform their duties effectively after they start their journey towards corporate world from their college campus life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of University College Mangalore has been functioning for many years as a supportive organ of the college

and playing a pivotal role in the pursuit of excellence in the field of higher education.

- University College Mangalore has a registered Alumni Association with Registration Number: DKM-S113-2005-06 under Karnataka Societies Registration Act 1960. It was constituted on 21-09-2005.
- The college has illustrious alumni who are spread over different parts of the country.
- Every year, the association sponsors education for a number of deserving students.
- Many scholarships and endowment prizes have been initiated by the alumni to encourage students.
- The Alumni are largely connected with the College through social media platforms.
- The College obtains feedback from the association on the curriculum on a regular basis.
- The alumni association has generously contributed for the infrastructure enhancement of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "To be the center for knowledge to all sections of the society"

Vision Statement: "Niyatam Kuru karma"

Mission Statement: "To activate the dormant spirit in an individual thereby enabling one to lead a meaningful and purposeful life."

- The management, (Mangalore University) with its mission of empowering the marginalized sections of society has been passionately promoting the cause of higher education by nurturing budding young men and women through its mission, to establish an equitable society.
- The institution makes perspective plans and successfully executes them by efficient good governance practices.
- For the last 154 years of its existence it remained and continued to be the center of knowledge for people from all sections of society.
- The institution has a tradition of catering especially to the educational needs of marginalized and poor sections of society.
- "Niyatam Kuru Karma" - 'Perform your duty without fail' ensures that the Institution works incessantly to remain a center of knowledge.
- The college has a dedicated and competent teaching and administrative staff who aim to develop the institution known for education, empowerment, inclusion and innovation.

File Description	Documents
Paste link for additional information	https://universitycollegemangalore.com/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

CASE STUDY:

Internal assessment of UG and PG programmes are on par with rules and regulations and the calendar of events fixed by Mangalore University. The following steps are adopted for UG

and PG internal assessment at the institution level:

- An internal assessment committee headed by a senior staff and members from all the streams participate in conducting examinations.
- The committee meets regularly to finalise the modalities.
- Class mentors are appointed to ensure smooth execution of the task.
- It is conducted according to the academic calendar of the university.
- Two internal examinations are conducted in a year one in each semester.
- Approval of committee members for internal assessment.
- Notification regarding setting of question papers and assigning duties.
- Conduct of internal assessment examination.
- CBCS internal assessment for 30 marks and NEP internal assessment for 20 marks.
- Identification and guidance to weak and slow learners.
- Re-test to those students engaged in extra -curricular activities.
- Valuation and submission of marks sheet of internal examination duly signed by the concerned teachers to the committee.
- Marks list of CBCS students sent to university and uploading NEP student's marks to UUCM website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college's institutional strategic plan has been effectively implemented by taking proactive measures to address the demand for contemporary educational trends that enhance employment prospects. To cater to this need, the College Development Committee made a decision to request permission to introduce a new undergraduate course, specifically a BBA (Tourism and Travel) program, starting from the academic year 2021-2022. This decision was formalized through an official letter sent to

the registrar of Mangalore University.

The strategic plan's deployment received further validation during the Syndicate meeting of Mangalore University, where members deliberated on the proposal and subsequently approved the commencement of the BBA (Tourism and Travel) course. The decision included setting an intake limit of 60 students for the program, ensuring a balanced and manageable student-to-faculty ratio.

Following the authorization, the college promptly implemented the plan by processing admissions in accordance with the roaster system. This careful and systematic approach demonstrates the college's commitment to ensuring fairness and transparency in student admissions. The effective deployment of the institutional strategic plan in this context showcases the college's forward-thinking approach and responsiveness to changing educational needs.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The functioning of the college is carried out according to the statutes, rules and regulations of Mangalore University and the Karnataka Civil Service Rules.
- The Principal, assisted by the staff submits the proposals to the authorities
- With the approval of the Vice-Chancellor, the Registrar issues a notification.
- Curricular and co-curricular activities are planned in consultation with IQAC, students union, staff, PTA and Alumni.
- Capital expenditure decisions are taken in consultation with the Registrar and the Vice-Chancellor.
- College Development Committee is consulted in taking major decisions.
- The College Council composed of Heads of Departments and

nominated members of the staff, implements policy decisions.

- All Faculties undertake and complete administrative responsibilities efficiently entrusted by the Principal. Deputy Directors/Coordinators of NCC, NSS, YRC, Grievance Redressal Cell, Internal Complaint Cell, Anti-Ragging Cell, SPARSH, Sports along with other associations assist in the coordination and monitoring of co-curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://universitycollegemangalore.com/wp-content/uploads/2022/05/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Leave support:

- 15 days of Casual Leave, 2 days of Restricted Holidays and 10 days of Earned Leave for teaching staff and 30 days for Non-teaching staff

- Non-teaching staff can avail a half day Casual Leave.
- Maternity leave of 180 days for Lady Staff
- Paternity leave of 15 days for Men staff
- Study Leave of 4 years for obtaining Doctoral degree
- Study Leave for Post – Doctoral Fellowship
- O.O.D for 15 days in a year to attend Seminars/Conference/Workshops or any official work.
- Special Casual Leave to the teaching staff for examination related work.

Financial support: Reimbursement of medical bills for the staff

- Group insurance, pension schemes and gratuity schemes
- Interest-free festival advance for teaching and non-teaching staff.

Recreational and other support:

- Provision of canteen with subsidized rate, parking zone and clean drinking water.
- Recreational facilities like gymnasium, indoor and outdoor games like table tennis, Chess, Cricket and Tennis.
- In addition to this, games are held for teaching and non-teaching staff during the annual sports day.
- Yoga classes for the staff
- Felicitation of Superannuated staff members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To improve the academic and administrative standards of the College, the following performance appraisal measure is executed.

Teaching Staff:

- Teachers maintain work diary to record details of day to teaching work, tests, assignments, mentoring, leave taken etc.
- The work diary is monitored by the Principal.
- A student feedback on teacher is collected at the end of the year.
- The Principal and IQAC analyses the feedback reports and suggests constructive measures.
- Teachers submit proforma of the performance-based appraisal at the end of the academic year to University.
- The Principal submits a confidential report about the teaching and non-teaching staff to the University on an annual basis.
- University authorities evaluate the reports sent by Principal and suggest improvement/corrective measures.

Non-Teaching Staff:

- Non-teaching staff maintain work diary to record details of academic work, leave taken etc.
- The work diary is monitored by the Principal.
- Non-teaching staff has to submit an annual performance appraisal report.

- Administrative audit is conducted by an external agency.

The principal of the college counsels those teaching staff whose performance requires improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College Council meets regularly and prepares strategy for resource mobilization with the consent of the University. The committee evaluates the requirements of the departments and other forums for the allocation of funds. The College has a well-functioning mechanism for mobilization of funds and optimum utilization of resources. The University decides the fee structure for the programmes offered by the College. Suggestions of the committee are incorporated in planning the effective utilization of funds.

Financial Resources are mobilized through:

Government Funds:

1. RastriyaUchathanaShikshaAbhiyan (RUSA)
2. State Government Scholarships
3. Grants from University for various programmes.

Non-Government Funds:

1. PTA Funds
2. Contribution from Alumni Association
3. Donations for Mid-day Meal for students.

Other Sources:

The college mobilizes resources through several avenues such as

student's fee, interest from banks, renting out halls (R.K Hall) for various programmes.

Optimal utilization of available resources:

The Management/PTA/Alumni Funds and other contributions are used to meet the developmental needs of the Institution. Financial Assistance by the Management includes financing buildings and other infrastructure developments, scholarships for needy students to cater to the needs of the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.73

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Council meets regularly and prepares strategy for resource mobilization with the consent of the University. The committee evaluates the requirements of the departments and other forums for the allocation of funds. The College has a well-functioning mechanism for mobilization of funds and optimum utilization of resources. The University decides the fee structure for the programmes offered by the College. Suggestions of the committee are incorporated in

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Financial Resources are mobilized through:

Government Funds:

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Non-Government Funds:

1. PTA Funds
2. Contribution from Alumni Association
3. Donations for Mid-day Meal for students.

Other Sources:

The college mobilizes resources through several avenues such as student's fee, Interest from banks, renting out halls(R.K Hall) for various programmes.

Optimal utilization of available resources:

The Management/PTA/Alumni Funds and other contributions are used to meet the developmental needs of the Institution. Financial Assistance by the Management includes financing for the construction of buildings and other infrastructure developments, scholarships for needy students etc. is ensured to cater to the needs of the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a vital role in the enhancement and sustainability of quality in the educational services provided by the Institution. The major initiatives include

- Assistance in the planning of strategies for development, Evaluation of curricular and co-curricular activities.
- Ensuring stakeholder participation.
- Promote quality consciousness among stakeholders through sensitization activities like quality related talks and workshops
- Introducing quality initiatives like accreditation and ranking, consultancy, collaboration, feedback analysis, internal promotion guidance, research quality enhancement etc.

Practice 1 Alumni - Institution Linkage

The Alumni Association responds very sensitively to the needs and development of the college. To name a few,

- Construction of an open-air theatre and an alumni block comprising several classrooms.
- Contributions are made to the free mid-day meal scheme in the College.
- Fee remittance to the needy
- Academic support is provided by alumni
- The Association hosts 'Old Students Day', acts as a bridge to the present and past students
- The Alumni Association has stood as a strong supporter of the Institution.

Practice 2 - Research Potentiality of the Institution

- College provides education to both undergraduate and postgraduate students.
- The institute's experienced professors are offered PhD guide ship
- There are 26 PhD guides supervising research work currently in the College.
- There are 134 scholars pursuing their PhD
- Research pursued in the college is focusing on the problems local to the region.
- This eventually will help society alleviate some of the burning issues and address the well being of our society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Example1: Enhancement in Academic Atmosphere

- Teachers were encouraged to take up MOOC courses and thus become resourceful.
- Student- centric learning was facilitated.
- The quick and slow learners were identified and adequate training was given.
- The College began to attract quality students and increase in meritorious students.
- To strengthen English language proficiency, English language lab was set up
- The number of ICT based classrooms was enhanced to enable a techno oriented academic atmosphere.
- Library Membership to N-list and INFLIBNET.
- Library automation with KOHA software
- CCTV surveillance has been installed.
- Initiatives for a green campus-solar electricity and rain water harvesting are in place.
- New media lab and recording studio for journalism students
- A full-fledged Mathematics computer lab has been established.
- Admission to Ph.D. degree in Department of Commerce, Chemistry, Botany, Microbiology, Economics, History, Sanskrit and Hindi. Many of them are pursuing their research work on region-based local issues.

Example 2: Expansion of Postgraduate Studies

- New Post Graduate programs were introduced currently there are 5
- The post- PG academic needs of the students like enrolment in Doctoral studies were considered.
- Efforts were made to acquire guide ship to eligible faculties mainly in Post Graduate Programs.

- New Building and open air theatre has been constructed with RUSA grants Alumni Association.
- Introduced new programmes viz., MA in History and Archaeology, certificate course in Vermi Technology.
- Around 10 (students and faculty) have cleared the NET, KSET and GATE examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://universitycollegemangalore.com/iqac/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Facilities available for Female students

A. Safety and Security

- The campus is fully protected with compound walls and security provided 24 hours.
- It is mandatory for the students to wear ID cards in the college
- CCTV cameras installed throughout the campus.
- The Grievance/ Women cell takes care of various grievances and discipline.
- The anti-ragging committee looks into the safety of all the students.
- The discipline committee functions in the college to address the discipline issues.
- The college has SPARSH unit which looks after sexual harassment cases.

B. Counseling Center

- Professionally qualified counselor is available in the center.
- Workshops and seminars on cyber law, women rights, transgender awareness, legal awareness, health and hygiene awareness are regularly organized.
- The Academic advisors counsel the needy students apart from mentoring sessions.

C. Common Rooms

- The college has separate common ladies' rooms.
- Sufficient number of washrooms is available for the girl students.
- Vending machine for sanitary napkins is available in the ladies room.
- Sanitary napkin Incinerators are installed in ladies' washrooms.

File Description	Documents
Annual gender sensitization action plan	https://universitycollegemangalore.com/wp-content/uploads/2023/07/7.1.1-Gender-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://universitycollegemangalore.com/wp-content/uploads/2023/07/7.1.1-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

Separate colour coded bins for different types of waste are placed throughout the campus. The collected solid waste is disposed of with the help of Mangaluru City Corporation.

Incinerators are installed in Ladies washrooms for proper hygiene.

The use of plastic is strictly banned within the campus.

Liquid Waste Management

The water supply system is controlled through the gate valves. All the liquid waste that runs through the pipe is connected to

the corporation drainage system.

E-Waste Management

The computers managed separately by qualified staff and if there is anydiscarded unusable computer, it will be sent to e-disposable unit of the Mangalore University.

Waste Recycling system

Vermicompost unit has been set up in the College, which helps to promote organic gardening and organicfarming. The Vermicompost are sold to college staff at reasonable price.

Hazardous Chemicals and Radioactive Waste Management

Liquid chemical waste from the laboratory is disposed away into a separate soak-pit to avoid directcontamination.

To avoid Arsenic, Cadmium, Lead and heavy metals compounds pollution, the departmentrestricts the use of any such Chemicals.

Bottles of Hazardous chemicals are disposed away to theconcerned disposal care unit in Mangaluru City Corporation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in unity in diversity and the students respect the different religion, language and culture.

Students feel that the college is their second home and all the

faculty are like a family member.

The students greet and wish each other at different festivals and invite them to have a feast to get introduced with one's culture to have amicable relations and to maintain the religious, social and communal harmony.

The students also celebrate the festivals with joy and enthusiasm which help them to implant harmony.

India presents endless varieties of physical features and cultural patterns. It is the land of many languages it is only in India people professes all the major religions of the world. To represent our Indian culture, on the eve of college annual gathering, the college gives permission to students to celebrate traditional day. The students wore the different attire representing the different states, religions and cultures. Through this activity students get acquainted with the different cultures and help to develop the tolerance and harmony. This creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At University College, Mangalore, we believe in giving holistic all-round education to the students. Sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at UG degree level to create awareness and sensitizing the students towards constitutional obligation. Also, all the students take a course on Environment studies in their first

year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. Women cell/Women association of the college educate women about their rights through various programs. Seminars and workshops are conducted on related issues. Every year Republic Day and Independence Day are celebrated by organizing activities highlighting the importance of Indian Constitution and the struggle of freedom and sacrifices made.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://universitycollegemangalore.com/wp-content/uploads/2023/07/7.1.9-Values-Citizen.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates commemorative days, events and festivals through NCC, NSS and student's associations. The cultural activities are informal and are intended to sensitize the academic world to other dimensions of human experience and knowledge, with the hope that this would enrich the lives of students and make them aware of their social responsibilities and understand the implications of their actions. The Independence day and Republic day is celebrated at large scale. Birthday anniversary of Mahatma Gandhi, Dr. Babasaheb Ambedkar, Swami Vivekanand are celebrated in the campus. Teacher's Day is celebrated on occasion of birth anniversary of Dr. Sarvpalli Radhakrishnan, which is celebrated to show the honour and respect towards the teachers. Singing, Dancing, Drama, Musical Instrument Playing, Traditional Day, Rangoli, Project Exhibition, Extempore, Group Discussion, Debate etc. are the parts of cultural festival. Students are felicitated and awarded for their remarkable performance in cultural activities and events. The students are also motivated to participate in various intercollegiate and university level competitions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1

Title: "OnduHotthu Kai Thutthu" (Mid-day Meal)

Objectives: To provide free mid-day meals to economically weak students.

Context: Most of the students of our college hail from poor and rural backgrounds. They are not in a position either to bring food from home or depend on the canteen. Realizing this need, a free midday meal scheme was initiated.

BEST PRACTICE - 2

Title : "HasireUsiru" (Green Initiatives)

Objectives of the Practice: To maintain an eco-friendly campus.

The Context: Since the College is located in the heart of the city, there are a number of vehicles moving past the campus leading to increase in the temperature making it difficult to bear the heat mainly during summer season.

Initiatives:

- Solar Energy and usage of LED bulbs:
- Ban on Plastic:
- Rainwater Harvesting:
- Vermi-compost:.
- Paperless System:
- E-waste management:

1. Evidence of Success:

- Sharp decline in the total electricity consumption
- A vermin-compost prepared and sold.
- The College also encourages duplex printing. The feedback during the academic year is collected by using Google forms, which saves lot of papers.

File Description	Documents
Best practices in the Institutional website	https://universitycollegemangalore.com/wp-content/uploads/2021/05/Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1868, has heritage garb, with Red Laterite stones, being in the prime location of the city has following highlights.

PHYSICAL CAPITAL

- One of the oldest colleges in India with a history of 154 years
- Buildings carry the heritage tag by the UGC.
- Spread over more than 7 acres of land, with playground, Tennis Court, Cricket field
- Rich greenery and beautiful gardens.
- Well-ventilated spacious classrooms
- Well-equipped laboratories

INTELLECTUAL CAPITAL

- College library has books on Logic, Religion, Philosophy, History, Literatures, very old Gazetteers, books on Shakespeare, rare books of the past etc.
- Good and committed academic and non academic staff.
- Projects, seminars, peer interactive, intercollegiate activities, workshops, conferences etc. for students
- Regular invited special lectures by scholars.

SOCIAL CAPITAL

- Strong network of old students, parents, and teachers
- Strong alumni base spends generously on building the institution.
- Parent Teachers Association (PTA)
- Youth Red Cross, NSS, and NCC work through value-based schemes.

CULTURAL CAPITAL

- Students engaged in various cultural activities.
- Different languages and cultures are elegantly projected.
- Reflection of local culture by observing traditional day, yakshagana during the College Day.

BRAND UCM

- Commitment to the cause of imparting education
- Successful in producing luminaries.
- Helping hand for the poor and needy.
- Convenient location.
- Transparency, Accountability and moderate fee structure
- Value-based education

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **Future Programmes to be organised**
1. Personal grooming: A kind of awareness among students such as wash, clean their body parts to look good and for personal hygiene as well, need to be organised during the month of August at the start of academic year.
2. Handling Stress: How the students react when they feel under pressure or threatened, need to be focussed during the start of the academic year
3. Women's Health: Women's (Girl students) health is a broad category that includes health issues that are unique to ladies that need to be discussed during the September month after they settle down in the college.
4. Avenues of Investment: Small is always beautiful. The students need to be encouraged towards small savings. An attempt will be made to organise small talks during the month of September/ October.
5. Food fest: The students will be provided with a platform during a week-long program after the first internal examination where students should be allowed to sell food items prepared by themselves "Cooking without Fire" at a fixed rate encouraging them to be a budding entrepreneur.